

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date July 21, 2015

Place ODFW Conference Room

CALL TO ORDER:

The PUR Board President, Walt Gayner called the meeting to order at 9:06 a.m.

INTRODUCTION AND ROLL CALL:

There were 26 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner (President)	X		Vacant		
Cindy Haws		X	Stanley Petrowski	X	
Karen Roberson		X	Paul Heberling		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Bryan Nelson	X		Dave Archambault		X
Aaron Aasen		X	Vacant		
Chris Strunk	X		Darin McMichael	X	
Kelly Guido		X	Joy Smith		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Dave Grosjaques		X	Mike Brochu		X
Ann Chamberlain	X		David Parker		X
Alan Bunce	X		Richard Chasm	X	
Dale Greenley	X		Chuck Schnautz		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Rhonda Black	X		Vacant		X
Sean Negherbon	X		Blair Nash	X	
Ken Carloni	X		Thomas McGregor		X

County	Present	Absent	Alternate	Present	Absent
Vacant		X	Vacant		X

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett	X	

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Eric Geyer	Greg Huchko	Jeff McEnroe	Gilaine Wright	Eric Himmelreich
Fabian Carr	John Colby	Matt Ruwaldt	Joe Carnes	Jason Wilcox

APPROVAL OF MINUTES:

- The minutes and staff reports from the June 16th, meeting was approved; Stan Petrowski made the motion, Ann Chamberlain seconded. Motion Passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Richard Chasm, LNG, the final EIS will be released in Sept.
- Greg Huchko is the new permanent District Biologist for ODFW
- Eric Himmelreich is still at ODFW, His position will continue for now
- Fabian Carr is the interim STEP Biologist
- Jeff McEnroe announced that Brush Creek project was awarded, The Riparian Challenge Award from AFS

PRESIDENT'S REPORT: Walt Gayner

- Walt thanked Paul for his time and service to the council.
- Reminded everyone that Eric Riley will be out until August 6th.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer gave the Treasurer's Report;
- Treasurers Report:

Bank Account	\$228,208.96
Outstanding Bills	\$10,920.00
Cash on Hand	\$217,288.96
Funds Requested	\$140,054.74

STAFF REPORT: June 13, 2015 – July 17, 2015

- Eric Riley, Executive Director:
 - Grant Agreements
 - Contracting for 2015 projects
 - Prepare and coordinate Annual Meeting
 - Staff meeting
 - Executive Committee meeting
 - FIP Capacity letter of intent
 - Myrtle Creek Dam project visit
 - Army War College
- Gilaine Wright, Fiscal Manager:
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Attended PUR board meeting
 - Worked on PUR budget
 - Worked on small grants
 - Attended Staff meetings
 - Prepared BLM agreements
 - Prepared PUR Board Meeting Minutes
 - Spoke with bank about opening new account
 - Added a number of new grants to QuickBooks
 - Worked with CPA staff to prepare for annual audit
 - Attended a couple weddings, and enjoying summer with my daughter!
- Terry Burleson, Project Planner:
 - Worked on summer project planning with Eric before his leave began.
 - Assumed duties of contract management in Eric's absence.
 - Worked with contractors and partners to plan and implement project work.
 - Project work is underway in Harrington Creek and on the BLM ranch at Jackson Creek.
 - Staying in close contact with industrial owners and other project partners about fire danger.
 - Staying flexible about project timing due to fire restrictions.
 - Worked with Gilaine on what funds to bill for project work.
 - Coordinated with BLM staff about upcoming grant applications.
 - Met with new landowners in the Tenmile area.
 - Assisted owners to secure equipment donation for culvert wash-out repair up Sibold Canyon.

- Sandy Lyon, Monitoring Coordinator:
 - Attended Staff Meetings
 - Wrote DEQ Annual Report
 - Prepared two OWEB post project monitoring reports
 - Working on OWEB Final Report
 - Scouted next watershed for monitoring with Joe
 - Attended Safety Committee Meeting
- Joe Carnes
 - Did regular weekly monitoring runs and data entry
 - Created Charts for OWEB Grant Report (Still in progress)
 - Conducted last PSP Monitoring Run
 - Attended Board meeting
 - Scouted next watershed for monitoring with Sandy
 - Attended First Aid Training
- Matt Ruwaldt, Coastal Project Manager:
 - Attended the PUR annual meeting
 - Attended First Aid Training with Terry and Joe
 - Looked at boulders and began hauling boulders to Camp Creek
 - Worked out a work plan for the next month with Eric and Terry
 - Attended a Reedsport City Council meeting and have been actively promoting our Scholfield Wetlands project
 - Presented at the CCA meeting in Winchester Bay
 - Helped ODFW with their estuary seining project
 - Worked out various project details for Camp Creek
 - Looked at logs for Camp Creek, and started the acquisition process for logs for Sawyer/Fitzpatrick and Lutsinger Creeks

INDEPENDENT CONTRACTOR REPORT: June 13, 2015 – July 17, 2015

- Nancy Geyer, Education and Outreach Consultant
 - NTR
- Amy Pinson-Dumm, Grant Writer
 - NTR

STAFF UPDATES:

- Eric R.
 - Eric is out until August 6th
- Joe C.
 - Sandy is out on medical leave for 1-2 months.

UNFINISHED BUSINESS:

- All new officers that were voted on last month were confirmed.
- Walt handed out the FY14-15 Look Back, this spread sheet gives a look at all the grants and what was spent out of each.

NEW BUSINESS: New Savings Account:

- Stan Petrowski made a motion that PUR open a new savings account at American West Bank, where we currently bank.
- Stan Petrowski made a motion that Gilaine Wright as the new Fiscal Manager be an authorized contact person at the bank for all accounts. This allows Gilaine the ability to talk to the bank about the accounts, it does not give her the ability to open or close accounts or to sign checks.
- Richard Chasm 2nd the motion.
- The motion passed.

COMMITTEE REPORTS:

- Executive Committee:
 - Richard Chasm and Ann Chamberlain will be joining the Executive Committee
- Technical Advisory Committee (TAC):
 - NTR
- Finance Committee: Walt Gayner
 - Will call for a meeting soon.
 - Still looking for new building
 - Also starting to think about the vehicles
- Nominations Committee: Darin McMichael
 - NTR
 - Eric will work to find a commissioner
- Education Committee: Nancy Geyer
 - Nancy is on vacation.
 - Alan said no meeting has been scheduled yet but hopefully soon.
 - Richard reminded everyone that Sept is river clean up month
 - PUR will not be having a booth at the fair this year. MA was disappointed but Richard and Ann C. both explained that the time and work needed to do so just wasn't feasible this year.
- Monitoring Committee: Sandy Lyon
 - NTR
- Policy and Procedure: Ken Carloni
 - There will be a meeting immediately following today's board meeting.

Announcements:

- NTR

NEXT MEETING: Tuesday, Sept 15th, 9:00 a.m.

- ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 10:56 a.m.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries