

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date January 20, 2015

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:06 A.M.

INTRODUCTION AND ROLL CALL:

There were 35 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws	X		Stanley Petrowski	X	
			Paul Heberling (President)	X	

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Bryan Nelson	X		Darin McMichael	X	
Dave Russel		X	Aaron Aasen	X	
Chris Strunk		X	Dave Archambault		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Dave Grosjaques		X	Mike Brochu	X	
Ann Chamberlain		X	David Parker	X	
Alan Bunce	X		Richard Chasm		X
Dale Greenley	X		Chuck Schnautz		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Sean Negherbon		X	Blair Nash		X
Ken Carloni	X		Thomas McGregor		X

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Matt Ruwaldt	Eric Riley	John Colby	Tedd Huffman	Debbie Thornton
Jeff McEnroe	Gary	Judy Smith	Christopher Cora	Terry Burleson
Sandy Lyon	Gilaine Wright	Joe Carnes	Eric Geyer	Susan Lee
Lenny Schumel	Fabin Carr	Dave Swartzlander	Kevin	

APPROVAL OF MINUTES:

- The minutes and staff reports from the December 16th, 2014 meeting were approved; Walt Gayner made a motion to pass the minutes, Aaron Aasen 2nd the motion. Motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- UFA Fish release will be next Tuesday in Canyonville.
- Lenny S. was at the meeting to video tape the proceeding for a Documentary he is producing on Southern Oregon.

PRESIDENT'S REPORT: Paul Heberling

- Paul attended a Strategic Planning and an Executive Committee Meeting, thanks to everyone who was able to attend committee meetings this past month.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer gave report.
- Treasurers Report:

Bank Account	\$135,856.20
Outstanding Bills	\$182.19
Cash on Hand	\$135,674.01
Funds Requested	\$45,325.27

STAFF REPORT: December 11, 2014 – January 11, 2015

- Eric Riley, Executive Director:
 - Attended PUR Board Meeting
 - Attended a Time Management Training seminar in Salem
 - Conference call with DEQ to discuss grant opportunities
 - Helped Joe on the South Umpqua Monitoring run
 - Participated in a Network of Oregon Watershed Councils Exec. Comm. Meeting
 - Took some time off to be with family during Christmas and New Years
 - Met with Terry and a Rice Creek landowner to discuss project development and timeline
 - Coordinated and hosted an OWEB Regional Review Team tour
 - Prepared and submitted a Letter of Interest to the Wild Salmon Center for the *Oregon Coast Coho Salmon Business Plan* – The Umpqua was not selected because the program is in its first pilot and it was decided to start with smaller watersheds to test the model
 - Continued working on ED Workplan tasks
 1. Feedback Mechanism Timeline
 2. PUR Workplan – *PUR Strategic Management Workplan*
 - Staffing Assessment and Workload Analysis
 - Coordinated, prepared for and participated in Committee Meetings:
 1. Executive Comm.
 2. Nominations Comm.
 3. Strategic Planning Comm.
 4. Finance Comm.
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on extensions & finance info for final reports
- Terry Burlison, Senior Project Manager/Hydrologist:
 - Worked on OWEB final reports for the Myrtle Creek Outreach and South Umpqua Restoration technical assistance grants.
 - Worked on the permit for the South Myrtle small dam removal project.

- Talked to log suppliers and talked purchase options for this winter.
 - Attended the Douglas Soil and Water annual meeting. The conservation award recipient acknowledged me and PUR as a part of his path to the conservation work completed on his property. He also showed a video of a Coho above culverts that seemed impassable. It looks like another visit is in order.
 - Scoped West Fork Canyon Creek for restoration with the BLM.
 - Worked to develop restoration work on two parcels up Rice Creek as part of the Rice Creek Outreach Technical Assistance grant.
 - Reviewed PUR's five year restoration plan to prioritize development and grant writing for spring 2015.
 - Talked to a landowner on South Myrtle with erosion problems.
 - Took time off around Christmas.
 - Attended a project management training in Eugene.
 - Met with the CREP technician and a landowner to discuss options for livestock management in the riparian areas of his ranch.
- Sandy Lyon, Monitoring Coordinator:
 - Completed and submitted OWEB Monitoring Application
 - Worked on Monitoring Reports for OWEB and DEQ
 - Analyzing and compiling all Temperature data.
 - Organized and supplied data for GIS Map for Data Basin
 - Joe Carnes
 - Did regular weekly monitoring runs and data entry
 - Took all office recycling to be recycled
 - Meeting w/ Nancy for PUR Newsletter
 - Meeting w/ Audrey for Derby (Tech)
 - Reconnaissance for setup for tech for Derby
 - Split Sample w/DEQ
 - Creating a GIS map of who monitors water quality in the basin, where and uploaded to www.databasin.org for public display. (grant requirement) (if anyone would like to view the map you can go to Data Basin and search for Umpqua Basin Water Quality Monitoring Sites) or <http://databasin.org/datasets/1a0bba24da36459aa25322432b8a0cde>
 - Scouted Lower South Umpqua Run Sites before conducting run
 - Conducted first Lower South Umpqua Run w/Eric
 - Updated site list location for Lower South Umpqua Run after first run
 - Attended Board meeting
 - Attended Staff meeting
 - Updated Hand base files (our field data collection database)
 - Matt Ruwaldt, Coastal Project Manager:
 - Attended the PUR board meeting
 - Worked on final reports and monitoring reports
 - Attended the RRT meeting
 - Attended a Project Management Training seminar
 - Worked on organizing a tour to WFSR with all Umpqua Basin project partners
 - Monitored tree-pulling sites on WFSR
 - Took a bit of time off around the holidays

INDEPENDENT CONTRACTOR REPORT: December 11, 2014 – January 11, 2015

- Nancy Geyer, Education and Outreach Consultant
 - The PUR newsletter
 - Volunteer with Derby Dinner preparations
- Ann Kercher, Culvert Inventory Specialist
 - Nothing to report
- Amy Pinson-Dumm, Grant Writer
 - Researched grant opportunities and sent information to staff on upcoming applications.
 - Downloaded, filed, and quickly reviewed April 2015 OWEB applications for changes since last submission.

STAFF UPDATES:

- Joe C. – The monitoring program got a new Sonde from YSI. Board discussion about new equipment capabilities and monitoring parameters
- Matt R. – The Coastal Wetland Grant was funded through OWEB. It is a \$600,000 + grant
- Terry B. – This has been a successful winter of project development. She is excited about the next couple years' worth of projects.
- Eric R. – Working on his Executive Director work-plan that he will bring to the board soon.
- Sandy L. – Will send the Blue Green Algae literature to the Board

UNFINISHED BUSINESS:

- Ken Carloni accepts the nomination as the chair for the Policies and Procedures Committee
- Discussion regarding clarification of the scope of work for the Policy & Procedure Committee
- Ken would like to start by doing some electronic drafts before try to have any in person meetings. More to follow.

NEW BUSINESS:

- Derby Dinner Tables, Board approved 1 table at \$400 and as many extra seats as was needed up to \$400. M.A. Hansen made motion and Kelly Guido 2nd. Motion passed.
- M.A. Hansen asked that the board donate \$250 to the Earth Day event. David Parker 2nd motion, Motion passed.

PRESENTATION(S): Judy Smith, EPA Public Affairs Specialist:

- Chris Cora gave the board an update on the Formosa Mine Clean-up Project.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson
 - NTR
- Finance Committee: Walt Gayner
 - Committee did meet, went over some language and ways to present info to board.
- Nominations Committee: Darin McMichael
 - Darin discussed the notes from the committee meeting.
 - Ken Carloni nominated M.A. Hansen for the Director at Large position next fiscal year. M.A. accepted.
- Education Committee: Nancy Geyer
 - NTR
- Monitoring Committee: Sandy Lyon
 - NTR
- Strategic Planning Committee: Paul Heberling
 - Draft is out to board, we will vote to approve next month. Revision comments should be sent to Eric Riley not later than February 3, 2015
- Executive Committee: Paul Heberling
 - Jeff McEnroe requested that partners be asked to give their thoughts on Eric R. evaluation from the board.

NEXT MEETING: Tuesday, February 17th, 2015

- ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:42 P.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries