

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date November 19, 2013

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:01 A.M.

INTRODUCTION AND ROLL CALL:

There were 35 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws		X	Stanley Petrowski	X	
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael		X	Bryan Nelson	X	
Dave Russel		X	Aaron Aasen	X	
Dave Archambault	X		Vacant		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Jim Yingst		X
Ann Chamberlain	X		David Parker		X
Alan Bunce	X		Richard Chasm	X	
Dale Greenley	X		Ken Ferguson		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates	X		Rhonda Black		X
Sean Negherbon	X		Blair Nash	X	
Rich Grost	X		Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer	X		Heather Bartlett		X

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Donna Fouts	Debbie Thornton	Gilaine Wright	Eric Riley	Matt Ruwaldt
Dave GrosJacques	Laura Jackson	Cory Sipher	Nancy Geyer	Eric Geyer
Chuck Schnautz	Andrew Albee	Tiffany Caisse	Mickeal Jones	Sandy Lyon

APPROVAL OF MINUTES:

- The minutes and staff reports from the Oct 15th, 2013 were approved; Rich Grost made motion, Deborah Yates 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Laura Jackson from ODFW gave an update on Eric H., Holly H., and the pilot. All are doing well and recovering as expected.

PRESIDENT'S REPORT: Paul Heberling

- Paul said things are slow this time of year, he did stop by the office a couple of times and gave a talk to the Livestock Association.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer gave report.
- Treasurers Report:

Bank Account	\$134,391.41
Outstanding Bills	\$1,725.64
Cash on Hand	\$132,665.77
Unrestricted Funds	\$171,845.12
Funds Requested	\$46,209.98

STAFF REPORT: October 10, 2013 – November 14, 2013

- Eric Riley, Executive Director:
 - Attended the Coastal Multi-Species Conservation Plan meeting in Coos Bay with Paul Heberling and Mike Brochu
 - Attended PUR Board Meeting
 - Worked with Staff on OWEB Grants
 - Spoke at the Douglas County Funders Forum at RockED
 - Sat on the OWEB Committee in charge of facilitating streamlining of the grant process
 - Met with Contractors to discuss annual contract updates
 - Attended the Fall Gathering Conference with the Network of Oregon Watershed Councils and the Oregon Association of Conservation Districts
 - Met with Terry and landowners in Myrtle Creek
 - Attended our third Myrtle Creek Landowner Outreach Meeting
 - Worked with local lawyer to facilitate mitigation requirements of a local business
 - Staff meeting
 - Worked with Terry, Matt to host two partner After Action Review meetings
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on extension requests
 - Worked with accountant on finishing touches for audit
- Terry Burleson, Senior Project Manager/Hydrologist:
 - Prepared grants for to submit to OWEB. Resubmitted Brush Creek – 2014 and submitted a new application for North Fork Deer Creek - 2014.
 - Worked with Amy PD to identify the next potential grant funding opportunities over the next few months and lined out as many due dates as were available.
 - Continued developing projects as a result of the Myrtle Creek technical assistance community meetings.
 - Worked with Ann, Nancy, Sandy and Eric to schedule a third and final Myrtle Creek outreach meeting.
 - Met with Donna Fouts to look at a partnership opportunity between a PUR and CREP project at Tenmile Creek.
 - Began working with BLM staff on the South Umpqua Restoration Planning technical assistance grant. Set up some field days to go look at sites.
 - Looked at culverts up Cavitt Creek with SJTC forester.
 - Met with Days Creek landowner to continue development of project work on a large ranch.

- Met with three new Myrtle Creek landowners to assess properties for potential project work. Most of the issues were centered on blackberry control and how to make it cost effective.
 - Met with Chuck Ireland and City of Myrtle Creek manager, Sean Negherbon to look at erosion and blackberry issues on city and private property.
 - Looked at Huntley Creek to assess the need to potentially fix old project work that may be causing erosion.
 - Attend meetings with state and federal biologists to determine how well projects went this year, and how to work on continually improving work into the future.
- Sandy Lyon, Monitoring Coordinator:
 - Joe has done four monitoring runs
 - Joe and I listened to a Onset Webinar about their software (for temperature data loggers)
 - Completed OWEB Grant application for monitoring.
 - Joe created photo sheets for restoration grant applications and generally helped get grants ready and out the door
 - Joe did more culvert surveys for UBFAT
 - Joe did mailing for Myrtle Creek outreach meeting
 - Sandy attended and presented at Myrtle Creek landowner outreach evening
 - Sandy attended Hydro Breakfast – report on restoration project for fire rehab years later
 - Sandy researching effectiveness monitoring
 - Sandy attended meeting on climate change by Gordon Reeves
 - Joe (and Russ Lyon) worked on design for inexpensive stream gage to record max winter flows, Joe and Sandy went to river to test it out
 - Matt Ruwaldt, Coastal Project Manager:
 - Submitted grant applications for Lutsinger Creek 2014 and Camp Creek 2014
 - Attended the PUR board meeting
 - Met with USWCD and SRWC staff to discuss the Tide Gate grant
 - Attended the SRWC board meeting
 - Attended a PUR staff meeting
 - Attended Terry's AAR meeting
 - Went on a site visit with BLM staff to look at road damage at WFSR
 - Started work on final reports
 - Continued work on our Coastal Grant
 - Began thinking about potential 2015 projects

INDEPENDENT CONTRACTOR REPORT: October 10, 2013 – November 14, 2013

- Nancy Geyer, Education and Outreach Consultant
 - Worked on two education OWEB grants;
 - Met and corresponded with PUR staff and partners regarding E/O program; and
 - Began working on newsletter and planning for spring Fish Eggs to Fry.
- Ann Kercher, Culvert Inventory Specialist
 - Myrtle Creek Restoration Planning Project: Assisted with preparations, planning and helped conduct the third public outreach meeting in Myrtle Creek.
 - Continued in-office follow-up with landowners and assessment of project progress.
 - UBFAT: Conducted surveys and continued survey training with Joe in Smith River and Lower Umpqua River. Continued with database updates and data management in preparation for rerunning the model.
- Amy Pinson Dumm, Grant Writer:
 - Worked on OWEB applications for the October deadline.
 - Researched information about grant opportunities coming up this winter and spring.
 - Attended staff/contractors meeting at PUR office.

STAFF UPDATES:

- Nancy Geyer: How can PUR contribute more to the Derby? Richard Chasm will create a Mason Bee Habitat for use at the Derby Banquet.
- Eric: 7 Grants were turned into OWEB.
- Eric: OWEB regional review team visit is on Dec 19th at the PUR office.
- Eric: Formosa Mine update will hopefully be during the December Board Meeting.
- Eric: The staff has been conducting the after action reviews with partners.

- Sandy: Attended the Jefferson Fish Society meeting, was excellent. If anyone has any questions please contact her.

UNFINISHED BUSINESS:

- New Director Orientation will be held on Nov 25 at 11:30 at Brix Restaurant.
- The strategic planning committee will meet at the beginning of December to be able to make some recommendations to the board at the next meeting.
- Ken Carloni presented his draft for the PUR email policy, there was a lot of discussion regarding this issue and was decided that it needed to be incorporated into the new strategic planning.

NEW BUSINESS:

- Time to update the Directors list
- Need to fill any vacancies to the alternates list
- Dave Russel has retired

PRESENTATION(S): Mikeal Jones, Retired US Forest Service Hydrologist, Stream Gage 101

- Mikel gave the Board an overview of stream gages in Douglas County, discussed their importance and value. His presentation highlighted stream gages and how they are used locally.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson
 - There will be a TAC meeting soon, but will be more to address specific issues than broad TAC issues.
- Finance Committee: Walt Gayner
 - Doodle will go out soon for a meeting.
- Nominations Committee: Darin McMichael
 - NTR, will be quite for a while.
- Education Committee: Nancy Geyer
 - NTR
- Water Trails Steering Committee:
 - NTR
- Monitoring Committee: Sandy Lyon
 - NTR

ITEMS FOR NEXT MEETING AGENDA:

- Results from Strategic planning committee
- Stan Petrowski suggested a liquid Natural Gas Line presentation/ update

UPCOMING MEETING ANNOUNCEMENTS:

- Event: Umpqua Fisherman's Association Dinner, Tuesday, November 26 at 6:00pm.

NEXT MEETING: Tuesday, December 17th, 2013

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:35 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries