

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date December 17, 2013

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR Board President, Paul Heberling called the meeting to order at 9:01 A.M.

INTRODUCTION AND ROLL CALL:

There were 29 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X		Vacant		
Cindy Haws	X		Stanley Petrowski	X	
Paul Heberling (President)	X		Stan Huebner		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Bryan Nelson	X	
Dave Russel		X	Aaron Aasen	X	
Dave Archambault	X		Vacant		X
Kelly Guido	X		Mike Flewelling		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Jim Yingst	X	
Ann Chamberlain		X	David Parker		X
Alan Bunce	X		Richard Chasm		X
Dale Greenley	X		Ken Ferguson		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates		X	Rhonda Black		X
Sean Negherbon		X	Blair Nash	X	
Rich Grost		X	Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurance		X	Tom Manton		X

Tribes	Present	Absent	Alternate	Present	Absent
John Schaefer		X	Heather Bartlett	X	

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X		Diane Phillips		X

OTHERS PRESENT:

Donna Fouts	Debbie Thornton	Gilaine Wright	Eric Riley	Sandy Lyon
Terry Burluson	Joe Carnes	Dave Swartzlander	Tedd Huffman	Eric Geyer
Chuck Schnautz	John Colby			

APPROVAL OF MINUTES:

- The minutes and staff reports from the Nov 19th, 2013 were approved; Blair Nash made a motion to pass the minutes, Darin McMichael 2nd the motion. The motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- M.A. Hansen reminded everyone that The Earth Day Fair is coming up soon.

PRESIDENT'S REPORT: Paul Heberling

- Paul said he attended the strategic planning committee meeting and he also went fishing this past month.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer gave report.
- Treasurers Report:

Bank Account	\$98,209.43
Outstanding Bills	\$561.93
Cash on Hand	\$97,647.50
Unrestricted Funds	\$171,845.12
Funds Requested	\$28,318.67

STAFF REPORT: November 14, 2013 – December 12, 2013

- Eric Riley, Executive Director:
 - Attended PUR board meeting
 - Participated in After Action Reviews for summer 2013 projects with staff and project partners
 - Field visit to Deer Creek projects with Terry
 - Facilitated New Directors Lunch at Brix
 - Took some time off to enjoy Thanksgiving
 - Meet with Elk Creek, Tiller project partners to discuss current and future work
 - Attended "Lunch with the Governor" hosted by the Wild Salmon Center in Portland
 - Worked with staff on budget and 5-year planning
 - Hosted and help facilitate Strategic Planning Committee Meeting
 - Worked with staff on future project development
 - Worked with Debbie, Terry and OWEB to update Small Grant Team Bylaws
- Debbie Thornton & Gilaine Wright, Fiscal and Data Manager:
 - Attended PUR board meeting
 - Prepared more fund requests
 - Paid bills
 - Prepared payroll
 - Worked on extension requests
- Terry Burleson, Senior Project Manager/Hydrologist:
 - Met with ODFW and BLM biologists to discuss the Rock Creek 2013 project.
 - Organized my potential project development list which includes 30 private landowners, Douglas County and BLM.
 - Organized a list of future grant writing needed to support projects in development. Identified 14 grant application opportunities (needed to support 8 projects) between now and May.
 - Met with Sandy and Eric to develop project and monitoring work in the Days Creek watershed and to prepare a grant application to the Freshwater Trust.
 - Had a final walk through with a landowner on Bilger Creek. All looks well.
 - Identified actions needed to close out several OWEB grants including the payment of one more log bill. The next step is to prepare final reports for the 2013 project work.
 - Visited sites in the Olalla/Lookingglass and Deer Creek area during the moderate flow event to monitor how well 2013 projects were doing. Pleased with the results.
 - Walked through for final inspection of a fence, culvert and stock water project on Clover Creek. Talked with the project partner about a donation of tag wool to support riparian plantings. PUR is testing the use of wool as a plant mulch. So far, results are good.
 - Took Sidney Post, BLM Hydrologist and project partner, on a monitoring tour of about 10 old projects in the Myrtle Creek area. Met another potential landowner project partner while standing on the side of the road.

- Attended the Beaver Working Group meeting and learned about current beaver issues and projects in the Umpqua.
- Working with SJTC and BLM to consider the replacement of a very old log stringer bridge, covered with a dirt fill, and failing, for mitigation funding.

- Sandy Lyon, Monitoring Coordinator:
 - Attended Jefferson Fish Society Meeting, talk by Stan Gregory
 - Met several times with Terry planning Blue Sky Grant proposal that is due in January
 - Attended Council Meeting
 - Attended weekly staff meetings
 - Attended Hydro Breakfast – Al Johnson spoke on BGA at Diamond Lake
 - Participated in budget projection exercise
 - Attended SWCD evening meeting in Lookingglass about Morgan Creek Project
 - Working on finding previous data from other groups for planning effectiveness monitoring in Days Creek

- Joe Carnes
 - Did regular monitoring runs, one was postponed a week due to weather
 - Did culvert surveys for UBFAT
 - Have been developing a simple stream flow gage for recording max winter flow
 - Copious amounts of data entry

- Matt Ruwaladt, Coastal Project Manager:
 - Attended the PUR board meeting
 - Attended a PUR staff meeting
 - Participated in the funding exercise with the other PUR staff
 - Worked with Amy PD to write a WWRI grant for Camp Creek
 - Met with Terry and Eric to discuss our 5-year plan
 - Worked on final reports
 - Entertained my father for a week while he was visiting from Wisconsin

INDEPENDENT CONTRACTOR REPORT: November 14, 2013 – December 12, 2013

- Nancy Geyer, Education and Outreach Consultant
 - Worked on the newsletter
 - Met with E/O partners and PUR Staff
 - Explored Grant Opportunities

- Ann Kercher, Culvert Inventory Specialist
 - Clover Creek Trib Project: Conducted site visit with Terry and Lee Sandberg to review completed project work.
 - UBFAT: Continued with survey prep and database updates and data management in preparation for rerunning the model.

- Amy Pinson Dumm, Grant Writer:
 - Researched information about grant opportunities coming up this winter and spring.
 - Drafted application to EcoTrust-Whole Watershed Restoration Initiative with Matt for a project in Camp Creek.

STAFF UPDATES:

- Terry visited with Eric H. had a good visit with him.
- Eric: Joe is now a PUR employee, he no longer works for Cardinal. Very happy to have him on staff.
- Eric: grant writing still going on
- Eric: Matt is at the Tidegate meeting, a coordinated effort with PUR, Smith River, Umpqua Soil and Water and NRCS
- Eric: There are lots of final reports due after the New Year, so office staff will be busy.
- Paul: Nancy had sent him an email about all the Ford Family offerings, if anyone is interested let him know

UNFINISHED BUSINESS:

- The doodle for the Finance committee meeting has gone out.
- There are still some vacancies in the alternates list, please try to fill if they are yours.

NEW BUSINESS:

- Eric requested that the board approve staff bonuses. Cindy Haws motioned that \$300.00 bonuses be given to the staff, M.A. Hansen 2nd the motion, motion passed.
- Derby tables, do we want to purchase 2 like we have done in the past? Blair Nash made a motion to purchase 2 tables, Darin McMichael 2nd the motion, motion passed. Derby dinner is on January 31, 2014.

PRESENTATION(S): Christopher Cora, Region 10 EPA Project Manager, Formosa Mine Clean-up:

Christopher will give the Board an update on the Formosa Mine Clean-up effort and the status of work in progress.

- Christopher was unable to attend to due to bad weather.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burlison
 - There will be a TAC meeting soon, but will be more to address specific issues than broad TAC issues.
- Finance Committee: Walt Gayner
 - Meeting date is set for 1/16/14 at 1:00pm PUR office.
- Nominations Committee: Darin McMichael
 - NTR, will be quite for a while.
- Education Committee: Nancy Geyer
 - NTR
- Monitoring Committee: Sandy Lyon
 - NTR
- Strategic Planning Committee: Paul Heberling
 - Should we have a strategic plan? Take a look at current plan, were we successful? Self-assessment? Do we want to do it ourselves? Staff will get together to go over it and Eric R. will report to committee the staff thoughts.

ITEMS FOR NEXT MEETING AGENDA:

- Results from Strategic planning committee
- Results from OWEB Regional Review Team Project Tour held on December 19, 2013

UPCOMING MEETING ANNOUNCEMENTS:

- Event: Derby Banquet January 31, 2014
- Event: Umpqua Watersheds Banquet March 1, 2014

NEXT MEETING: Tuesday, January 21, 2014

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 10:01 A.M.

/S/ Gilaine Wright/Eric Riley
PUR Secretaries