

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date October 16, 2012

Place ODFW Conference Room 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael called the meeting to order at 9:02 A.M.

INTRODUCTION AND ROLL CALL:

There were 36 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Walt Gayner	X				
Stanley Petrowski	X		Dianne Phillips		
Paul Heberling	X		Stan Huebner		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Bryan Nelson		
Dave Russel			Aaron Aasen		
Dave Archambault			Bill Rice	X	
Mike Flewelling	X		Kelly Guido		

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		Jim Yingst	X	
David Parker	X		Claude Sterling		
Alan Bunce	X		Richard Chasm		
Ken Ferguson			Dale Greeley	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Deborah Yates	X		Rhonda Black		
Blair Nash	X		Pending		
Rich Grost			Ken Carloni	X	

County	Present	Absent	Alternate	Present	Absent
Joe Laurence			Tom Manton	X	

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
M.A. Hansen	X				

OTHERS PRESENT:

Jeff McEnroe	Bob Nichols	Donna Fouts	David Swartzlander	Eric Riley
Gilaine Wright	Debbie Thornton	Eric Geyer	Lee Russell	Mark Kincaid
Jake Winn	Eric Himmelreich	Tedd Huffman	Sierra Lewis	David Noakes
Sandy Lyon	Steve Goden	Mike Crawford		

APPROVAL OF MINUTES:

- The minutes and staff reports from the September 18th, 2012 meeting were approved; David Parker made motion, motion passed.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Jake Winn gave a brief re-cap of people being shifted around at the BLM.

PRESIDENT'S REPORT: Darin McMichael

- Darin reported that there were no meetings this month so was pretty quiet, fire danger has gone down and he was excited to hear Dr. Noakes speak.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer gave the following report:

- Treasurers Report:

Bank Account	\$120,806.09
Outstanding Bills	\$38,137.03
Funds Requested	\$62,493.71

STAFF REPORT: September 13, 2012 – October 11, 2012

- Eric Riley, Executive Director:
 - Met with Ann Kercher to update contract with new work plan
 - Met with new Directors over lunch to review Board Manual
 - Attended the Coastal Multi-species Conservation and Management Plan workshop as an Umpqua Basin Stakeholder.
 - Attended the PUR Board Meeting
 - Served as a member on the Coos BLM RAC
 - Worked with project partners to coordinate Elk Creek Project implementation
 - Worked with Staff coordinate remaining instream projects
 - Worked with Staff to complete close out contracts finalize invoices
 - Worked to establish Executive Director work plan for MMT Grant – Executive Director Development
 - Held staff meeting
 - Worked on PUR 5-year Restoration Plan
 - Worked with Debbie and Tim Walters (ODFW) to finalize Rock Creek Fishway Funding Agreement
 - Conference Call with OWEB and NWOC to discuss updates and proposed changes to the Council Support Grant and OWEB policy changes
 - Met with Kelly Coates and Heather Bartlett from the Tribe to discuss future work efforts in Cow Creek (Potential collaborative efforts with Medford BLM and UBFAT)
 - Worked with Staff on OWEB Grant Applications
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Prepared quarterly payroll reports
 - Prepared more fund requests
- Terry Burleson, Planner:
 - Worked with ODFW and BLM biologists to implement the Brush Creek restoration project. We placed a total of 360 logs, 14 trees, and 325 boulders at 52 sites.
 - Served on the Roseburg BLM RAC committee and helped to award \$600,000 in funds to locally-sponsored projects.
 - Worked with BLM and ODFW to design Brush Creek Phase 2 project.
 - Worked with Amy PD to write two OWEB grants: Technical assistance for projects in South County and Brush Creek Phase 2.
 - Worked with Eric to coordinate upcoming meeting for "After Action Review" of summer 2012 projects.
 - Worked with Matt to purchase two used truck trailers from Smalley Trucking to be used as livestock crossings.

- Sandy Lyon, Monitoring Coordinator:
 - Planning for OWEB grant cycle and next DEQ grant cycle
 - Met with Nancy Geyer, Gerry Bartsch, and Gabby Pauling planning temperature logger calibration for Elkton and Phoenix Charter schools projects
 - Went to Elkton with Nancy and Gabby where we taught the students to calibrate temperature data loggers
 - Participated in planning session for South County TA and monitoring with Terry, Eric, Jonas Parker and Cory Sipher
 - Met with Jonas Parker to pick site and plan for an effectiveness monitoring grant proposal
 - Worked to Joe to plan monitoring runs schedule
- Matt Ruwaldt, Wetland Project Manager:
 - Met with Greg Huchko, Eric H., Eric Riley, and STEP volunteers to discuss the Camp Creek project
 - Completed design work on Camp Creek with Eric H and Jen Feola, Coos BLM
 - Began writing the Camp Creek grant
 - Attended the PUR board meeting and PUR staff meeting
 - Purchased two truck-trailer bridges for Scholfield Creek with Terry
 - Prepared bridges and sites for bridge placement with contractor Ben Herr
 - Attended the Coos RAC meeting to advocate for our West Fork Smith River project
- Kris Lyon, Technical and Monitoring Associate
 - Back at college, need ideas for winter newsletter

INDEPENDENT CONTRACTOR REPORT: September 13, 2012 – October 11, 2012

- Nancy Geyer, Education and Outreach Consultant
 - Worked booth at Farmers Market for River Clean-up
 - Coordinated with Staff on Education Grant application for October OWEB cycle
 - Finalized updated contract
- Ann Kercher, Culvert Inventory Specialist
 - Met with Eric to discuss future workload and updated contract
 - Began creating and refining maps in ArcGIS to accompany OWEB grant applications.
- Amy Pinson Dumm, Grant Writer:
 - Worked with Terry on applications for OWEB's October grant deadline.
 - Looked into funding opportunities to pursue this winter and spring.

STAFF UPDATES:

- Eric- We have finished the last of the in-stream work for the season and have moved to grant writing season.
- Sandy – She is on the mend, she has finished a major report for OWEB.

UNFINISHED BUSINESS:

- Eric talked about the Elk Creek project, he sent a letter to Bear Canyon LLC, and there was no response from them. The project has gone forward, once the implementation started there were no issues. Stan P. was on site for the implementation and he stated that the property owners are comfortable with the project. Rex Fuller was satisfied with the work once he saw it and people who were border line about the project are now on board for next seasons in steam work.

NEW BUSINESS: Eric Riley

- Oregon Coast Coho Conservation Plan- plans to rebuild Coho populations, protect freshwater habitats for multiple species along with estuaries. The December OWEB listening session will be in Salem. 89 watersheds are shrinking to 45; combining Elk, Smith and PUR together into one capacity area that will receive one Council Capacity grant for the entire area. This is still only a proposal, but Eric plans to stay involved in the process and keep the council's interests in the discussions.

PRESENTATION(S): Dr. David Noakes, Senior Scientist, Oregon Hatchery Research Center

- Dr. Noakes from Oregon Hatchery Research Center presented. The facility started 7 years ago and Dr. Noakes is a contributing writer to the Journal of Environmental Biology of Fishes. The mission of the research center is to help Oregonians understand the relationship among wild fish, hatchery fish and the surrounding environment.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson – NTR, no meeting until Nov or Dec.
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Darin McMichael – No meeting planned but we do need to know who the new alternates are.
- Education Committee: Nancy Geyer – Nancy is applying for an education grant from OWEB. She also met with Eric to revamp her contract.
- Water Trails Steering Committee: NTR

ITEMS FOR NEXT MEETING AGENDA:

- NTR

UPCOMING MEETING ANNOUNCEMENTS:

- M.A. Hansen- Earth Day is in April and she is hoping that PUR will make a donation again this year, there was some discussion and the board decided to table the decision until next meeting when M.A. could give us more information.

NEXT MEETING: Tuesday, November 20th 2012

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN:

- The meeting was adjourned at 11:37 A.M.

/S/ Gilaine Wright & Heather Bartlett
PUR Secretary