

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date September 20, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael, called the meeting to order at 9:05 a.m.

INTRODUCTION AND ROLL CALL:

There were 26 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel		X
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling		X	Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein		X
David Parker	X		Claude Sterling		X
Cindy Haws		X	Craig Burns	X	
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm		X
Blair Nash	X		Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso	X		John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce		X	Janice Green		X

OTHERS PRESENT:

Jake Winn
Gilaine Wright
Eric Geyer

Jeff McEnroe
Bridget Looby
Terry Burseson

Matt Ruwaldt
Dan Jenkins
Eric Riley

Scott Lightcap
Harold Ettelt
Kelly Crispen

Sandy Lyon
Heather Bartlett
Nancy Geyer

APPROVAL OF MINUTES: The minutes and staff report from the Aug 16, 2011 meeting were approved.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Amy Amoroso announced that Heather Bartlett was hired be the new water quality person for the tribe. There are also a number of community events that were announced.

PRESIDENT'S REPORT: Darin McMichael

- Darin reported that he had attended the tour and was very impressed with the project. The Executive committee met and feels like things are progressing smoothly. Also mentioned that the RAC meetings had ended and Jack Winn reported that the Brush Creek Project was funded and gave a special kudos to Terry for the work she performed on the RAC.

TREASURER'S REPORT Eric Geyer

- Eric Geyer was in attendance and gave the following financial report.

• Treasurers Report:	
Bank Account	\$34,357.81
Outstanding Bills	\$219,515.72
Unrestricted Funds	\$164,834.79
Funds Requested	\$303,832.40

STAFF REPORT:

- Eric Riley, Executive Director:
 - Met with Alice Carlton, the new Umpqua National Forest Supervisor to discuss mutual interests and just to get to know each other
 - Designed future project work on Hall Ranch (PHASE II)
 - Coordinated, completed and supervised several project contracts
 - Facilitated materials staging for all instream projects
 - Along with Debbie, coordinated and facilitated a Board Tour to Rock Creek and Soda Springs fish passage projects
 - Coordinated and facilitated two public meetings for the Water Trails Project (Winchester Bay and Roseburg)
 - Spoke about the Water Trails Project at the Douglas County Park Advisory Board Meeting
 - Conducted interviews with the KQEN AM Radio and KMTR New Source 16 for the Water Trails Project
 - Served on Coos Bay RAC to review and vote on funding recommendations
 - Upper Smith River Instream Restoration implementation and contract administration
 - Tenmile and Muns Creek Instream Restoration implementation and contract administration
 - Hardscrabble and Jack Creek fish passage implementation and contract administration
 - Participated in OWEB Conference call to prepare for upcoming Council Work Plan training in which I will be assisting with training other councils on how to establish a work plan
 - Worked with staff on OWEB Council Support report
 - Met with Nancy Geyer and Sandy to discuss Master Watershed Stewardship Program timeline
 - Rock Creek Instream Restoration implementation and contract administration
 - Facilitated a PUR Staff meeting
 - Met with the Executive Committee to discuss summer project and staff updates. Additionally updated signature authority card at Premier West Bank
 - Welcomed Bridget Looby, our new AmeriCorps Member and assisted with initial orientation and work plan development
 - Worked with ODFW on two in-water work extensions for project work on the Hatfield and Hall ranches
 - Attended DFPA Safety Meeting
 - Met with Matt Ruwaldt and Debbie to discuss West Fork Smith River Budget in preparation for upcoming helicopter work
 - Hosted OWEB Board Tour in Wolf Creek along with Roseburg BLM
 - South Fork Deer Creek (Hatfield Ranch) Instream Restoration implementation and contract administration

- Debbie Thornton, Fiscal and Data Manager:
 - Went to West Virginia to see kids
 - Prepared payroll
 - Worked with Rogue Umpqua RAC to complete two agreements
 - Still working on new QuickBooks transition
 - As always, especially this time of year we're constantly working on fund requests

- Terry Burleson, Planner:
 - Assisted with the PUR Council Support Final report to OWEB
 - Attended training for AmeriCorps supervisors and volunteers
 - Began supervising Bridget Looby, the PUR AmeriCorps volunteer
 - Working with Amy Pinson-Dumm on October OWEB grant submissions and Governor's Fund for the Environment pre-application

- Sandy Lyon, Monitoring Coordinator:
 - Monitored and wrote OWEB compliance report for South Umpqua Fencing
 - Met with Nancy Geyer, Thomas McGregor from Phoenix School and Gerry Bartsch from Elkton Charter School to discuss water quality monitoring programs for the schools
 - Attended Staff Meeting
 - Attended two mini-meetings with Terry, Amy and Nancy to discuss grant opportunities
 - Attended Hydro Breakfast talk on invasive species and update on Oregon's Invasives Program
 - Kris and Heather finished all Cross Sections and Pebble Counts for the year in Wolf Creek
 - Heather and I finished temperature audits at Wolf Creek Weir Study
 - Heather and I attended a training at Ten Mile Lake to measure Blue/Green Algae toxins with a test kit and to identify them under a microscope
 - On the way back we stopped in Elkton and met with Gerry Bartsch and walked their stream and offered advice on laying out their water quality testing project
 - Making good progress on water quality monitoring summary report

- Matt Ruwaldt, Wetland Project Manager:
 - Attended the Coos RAC meeting.
 - Helped implement the Thompson Creek project.
 - Surveyed Johansson Creek (Dean Creek tributary) with Randy Smith to determine the feasibility of doing a project there.
 - Again spent a lot of time at WFSR, including:
 - Finished the final 3 log and boulder structures that will be installed this year with an excavator.
 - Worked with two contractors to get logs/trees cut and staged for the helicopter work beginning in October.
 - Put up signs and flagging to clearly label all log staging areas and tributaries.
 - Managed to take a week off to go back to Wisconsin with my wife to celebrate our marriage with my family.

- Kris Lyon, Technical and Monitoring Associate
 - Back at college, willing to still do work on website and help with writing and proof reading

Independent Contractor Report

July 13, 2011 – August 11, 2011

- Nancy Geyer, Education and Outreach Consultant
 - Recruited volunteers, organized, and hosted the Fish Toss Game at the Douglas County Fair.
 - Met with Raini Rippey and Megan Kleibacker regarding the Master Watershed Stewards training.

- Met with Sandy Lyon, Thomas McGregor and Gerry Bartsch about developing charter school water quality monitoring program.
- Met with the Stream Cleanup planning committee and continued with event-related organization.
- Corresponded and met with Bridget Ayers Looby and the PUR staff regarding our 2011-2012 AmeriCorps work plan orientation and work plan.
- Set the next Education, Events, and Outreach committee meeting for October 19th at 10:00 in the PUR office.
- Ann Kercher, Culvert Inventory Specialist
 - Continue resurvey of culverts that have been replaced or adjusted for fish passage and need to be updated in UBFAT database
 - Nearing completion of Smith River surveys with Heather B.
 - Contacted landowners with top-ranking culverts for possible project development.
 - Arranged for blackberry mowing for Fate/Days Creek by clearing invasive weeds; more blackberry will be removed by mowing on Days Creek project
 -
- Amy Pinson Dumm, Grant Writer:
 - Worked on final report for OWEB Council Support grant 2009-2011.
 - Researched grant opportunities: Oregon Governors Fund for the Environment and WNTI.
 - Attended staff meeting at PUR office.
 - Read through information about Brush Creek Restoration Project that Terry provided and started drafting an OWEB application.
 - Met with Terry at PUR office discussed upcoming grants and listened to ideas from Terry, Sandy and Nancy about potential projects for these opportunities.
 - Met with Terry at PUR office and worked on planning OWEB grant application work for this fall.
 - Talked briefly with Nancy and Sandy about grant for education outreach, monitoring, water trail.

UNFINISHED BUSINESS:

- Darin McMichael announced that we still need a Secretary.

NEW BUSINESS:

- Eric Riley announced that he will be out of the country from Oct 20th to Nov 7th for Military training. Eric also talked about the executive meeting and that he feels everyone is working really well together, they came up with about ½ sheet of ideas to implement. This last week the OWEB board came to town to tour the Wolf Creek Project and they were very impressed with what they saw.
- Sandy reminded everyone that there would be a monitoring meeting later in the day back at the PUR office.
- Lastly, Bridget Looby was introduced as our new AmeriCorps volunteer. We are all very happy to have her join us. She will be focusing on education and outreach with Nancy, water trails & helping Terry.

PRESENTATION(S):

- Eric Riley and Terry Burleson gave a fall OWEB application overview. There are about 5 projects we are trying to get funded as well as education and monitoring grants being prepared. Terry also discussed the need to diversify our funding. The grant writing team has been researching other grants, a couple of which were applied for this fall.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley –There is no meeting currently scheduled, although Eric did state the next meeting will likely be late fall or early winter.
- Nominations Committee: Amy Amoroso – Amy announced that there would be a meeting for anyone interested in working with the nominations committee on Oct 20th at 10:00am.
- Education Committee: Nancy Geyer – Nancy would like to thank everyone who helped out at the fair, she feels the event was a success. Meetings have begun for the Master Watershed Steward program, she will email out a draft of the program schedule for all to look over and comment on as they see fit. She is also working with

two schools who want to implement some stream monitoring education into their programs. The stream clean up is going well. She will spend most of this next month working on grant writing.

- Water Trails Steering Committee: Eric noted that the group has had 2 successful community meeting and they are continuing their efforts to find some community partnerships. Bridget will be taking on most of the tasks related to this project from here on out.

ITEMS FOR NEXT MEETING AGENDA:

- Dan Avery, ODFW Coastal Implementation Coordinator will present on the Oregon Coastal Coho Conservation Plan

UPCOMING MEETING ANNOUNCEMENTS:

- MA announced the Roseburg Old Town Market, downtown Main St & Cass. Thursdays from 5 – 8 pm.
- Dan Jenkins announced that All Things Coho is gaining momentum.
- Umpqua Fisherman's – Fall Chinook Sat 24th, 9:00am @ Happy Valley Rd, boat ramp.

NEXT MEETING: Tuesday, Oct 18th at 9:00am.

We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

ADJOURN The meeting was adjourned at 11:47 a.m.

/S/ Eric Riley
Interim PUR Secretary