

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date January 18, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were thirty-three people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

| Agriculture & Livestock | Present | Absent | Alternate | Present | Absent |
|-------------------------------|---------|--------|--|---------|--------|
| Jan Tetreault | | X | M.A. Hansen | X | |
| Stanley Petrowski (President) | X | | Dianne Phillips | X | |
| Paul Heberling | X | | ¹ Huebner ² Swingley | | X |

| Timber, Aggregate, Construction & Mining | Present | Absent | Alternate | Present | Absent |
|--|---------|--------|---------------|---------|--------|
| Darin McMichael | X | | Dave Russel | X | |
| Mark Kincaid | | X | Jake Gibbs | X | |
| Dave Archambault | X | | Carol Whipple | | X |
| Mike Flewelling | X | | Bill Rice | | X |

| Fishing, Recreation & Conservation | Present | Absent | Alternate | Present | Absent |
|------------------------------------|---------|--------|---|---------|--------|
| Mike Brochu | X | | ¹ Frankenstein ² Yingst | X | |
| David Parker | X | | Claude Sterling | | X |
| Cindy Haws | | X | Craig Burns | X | |
| Ken Ferguson | X | | Stan Vejtasa | | X |

| Cities, Special Districts & Public Utilities | Present | Absent | Alternate | Present | Absent |
|--|---------|--------|---------------|---------|--------|
| Tracy Pope (Treasurer) | | X | Richard Chasm | | X |
| Blair Nash | X | | Vacant | | |
| Rich Grost | | X | Vacant | | |

| County | Present | Absent | Alternate | Present | Absent |
|------------|---------|--------|-------------|---------|--------|
| Tom Manton | | X | Nathan Reed | | X |

| Tribes | Present | Absent | Alternate | Present | Absent |
|--------|---------|--------|---------------|---------|--------|
| Vacant | | | John Schaefer | | X |

| Members at Large | Present | Absent | Alternate | Present | Absent |
|------------------|---------|--------|--------------|---------|--------|
| Alan Bunce | | X | Janice Green | | X |

OTHERS PRESENT:

| | | | | |
|----------------|----------------|---------------|-----------------|------------------|
| Denise Dammann | Sally McKain | Harold Ettelt | Joy Archuleta | Heather Bartlett |
| Walt Barton | Nancy Geyer | Dan Jenkins | Ann Kercher | Mike Crawford |
| Eric Riley | Terry Burluson | Sandy Lyon | Debbie Thornton | Jeff McEnroe |
| Matt Ruwaldt | Jake Winn | Bob Kinyon | | |

APPROVAL OF MINUTES: The minutes and staff report from the December 14, 2010 meeting were approved via consensus with a motion from Dave Archambault and a second from Darin McMichael.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Dave Russel: Update on the Oregon Hatchery Research Advisory Board, of which he is a member. He described the outstanding facility and O/E program at the Fall Creek Hatchery on the Alsea River. Dave suggested that one of the principals from the facility make a presentation at a future Partnership meeting.
- Craig Burns: Invitation to members to attend the 15th Annual Umpqua Watershed Banquet on February 12th. Chris Maser will be the keynote speaker. Blair Nash made a motion to approve the purchase of one table (10 seats) for the Banquet. Stan Petrowski provided the second and the motion passed without objection.
- Jeff McEnroe: Announced a barbeque and planting event at the North Bank Ranch in memory of Jim Lee to be held on Tuesday the 15th of February. Since this date conflicts with the February Board meeting, Ariel Hiller at the Roseburg BLM has offered to extend the lunch and planting so PUR members can attend after the council meeting.
- Sandy Lyon: Kent Smith has developed a temperature normalization protocol that he will talk about at the Umpqua National Forest headquarters conference room on January 26th at 1:30 p.m. All are invited.
- Eric Riley: Presented an Oregon National Guard "Patriotic Employer Award" to Stan Petrowski on behalf of the PUR board for *Employer Support of the Guard and Reserve*. Eric applied for the award to show his thanks for the support he received from the PUR Board and members during his recent deployment to Iraq.
- Mike Flewelling: The USGS, in collaboration with the USACOE recently completed a study of sediment transport in the South Umpqua River. He will forward the document to Bob for dissemination. (<http://pubs.usgs.gov/of/2010/1314/>)
- Jeff McEnroe, Roseburg BLM Fish Biologist, said that over 800 spawning coho were counted in Little Wolf Creek in a recent survey. Over the past three years the numbers were 400, 160 and 67 respectively. The trend shows how effective our collaborative restoration efforts are in that stream system.

PRESIDENT'S REPORT: Stanley Petrowski:

- Stan addressed the recent string of emails to the master PUR email list from *J. Scott* or *J. Scott Group*, an unknown entity, whose perceived purpose was to challenge PUR's activities related to the Rock Creek pipeline claim. There was a discussion about how to prevent the PUR email list from being compromised in the future. Bob Kinyon will follow-up and find a more secure method of handling PUR member email traffic.

TREASURER'S REPORT: Tracy Pope:

- In Tracy's absence, Debbie Thornton provided the following financial report:

| Description | \$ Previous Month | \$ Current Month |
|--------------------|-------------------|------------------|
| Bank Accounts | 119,635.26 | 18,226.43 |
| Outstanding Bills | 913.49 | 41,283.81 |
| Cash on Hand | 118,721.77 | (23,057.38) |
| Unrestricted Funds | 159,164.16 | 156,022.68 |
| Funds Requested | 201,539.41 | 175,406.00 |

STAFF REPORT:

- Bob Kinyon, Coordinator:
 - Went on OWEB Regional Review Team tour of PUR projects in Wolf Creek and Six Tribes sub-watersheds with Eric, Terry, Dan Jenkins, Jeff McEnroe, Mark Grenbemer, along with Matt Ruwaldt, his dad Jim and buddy Bob.
 - Scheduled and attended the Policy/Procedures Committee meeting, chaired by Stan Vejtasa. *Conflict of Interest* and *Consensus-Minus-One* were the topics discussed. In attendance were Debbie Thornton, Blair Nash, Jim Long, Jan Tetreault, Eric Riley, Stan Petrowski, Darin McMichael, Sally McKain, Sandy Lyon and Bob Kinyon. Tom O'Brien, ED of the Network of Oregon Watershed Councils, participated via conference call.
 - Met with staff and the Executive Committee to discuss how SURCP and PUR can work harmoniously.
 - Attended the Board of Directors' meeting at ODFW. Highlights were the approval of the 2011-2014 strategic plan; combining of the Education and Events committees; and approval of an end-of-year bonus for staff.
 - Attended the staff Christmas luncheon at the Lighthouse Café in Umpqua. Those attending were Eric Riley, Matt Ruwaldt, Amy Pinson Dumm, Heather Bartlett, Nancy Geyer, Terry Burleson, Sandy Lyon, Debbie Thornton, Rachael Larson, Denise Dammann and Bob Kinyon.

- Made a \$150K wire transfer of National Fish and Wildlife Foundation funding to the escrow account in Portland for the Rock Creek Hatchery Fishway project. Construction is on schedule.
 - Approved work hours and mileage expense from Leo Naapi, SRWC, for Brian Swift, working on the UBFAT culvert survey work in Smith River.
 - Attended lunch meeting with Jim Long. Discussed scheduling Tom O'Brien of the NOWC to visit PUR and to speak at the *Lunch Bunch* at the Roseburg Country Club. We also brainstormed ways PUR and the Alder Creek Community Forest can collaborate.
 - Have three chapters to complete of the 14 chapter *Executive Director Guide* – a complete succession guide for Eric Riley.
 - Worked with Daniel Newberry on edits to the *PUR Strategic Plan 2011-2014*.
 - Convened PUR staff meeting to discuss benefits for full-time staff. Drafted by unanimous consent a memo for allocation of Health Reimbursement Arrangement (HRA) funding.
 - Addressed Jim Yingst's request to step down as PUR Director. Mike Brochu will be the Director in Jim's place and Ed Frankenstein will be the first Alternate. Jim will be the second Alternate.
 - Scheduled and participated with Eric in an Executive Committee meeting with the PUR Officers to discuss the HRA and other issues. The ED performance evaluation was part of the meeting.
 - Scheduled the first meeting of the Umpqua Water Trails working group at the BLM office in Roseburg. There are 14 participants.
 - Met with the PUR attorney Dan McKinney on January 6th for a conference call with Farmers Insurance Group, who handles small claims for Zurich Insurance, our liability insurance carrier. Farmers will return a decision within 30 days on coverage for litigation through our policy. At the office later in the day I was handed a summons from attorney Yazbeck in Portland to appear in Marion County Court or to respond to the claim for the Rock Creek Hatchery Pipeline Project. ODFW and the Attorney General's Office continue to work toward mediation with the pipeline contractor and his attorney.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll
 - Paid bills
 - Prepared many fund requests
 - Attended council meeting
 - Worked with Rachael on the Fiscal Policies
 - Worked on Council Support grant
- Eric Riley, Restoration Coordinator:
 - OWEB RRT Tour with Mark Grenbemer
 - Attended Policy and Procedures meeting
 - Attended PUR Council Meeting and presented 2010 accomplishments
 - Attended PUR Staff Lunch
 - Met with landowner at Tenmile Creek to discuss potential future project
 - Looked at Thompson and Muns Creek project sites in preparation for 2011 field work
 - Enjoyed the Christmas and New Year Holidays with my family
 - Worked with the entire staff on the Watershed Council Support Grant
 - Met with Cory Sipher of Roseburg BLM to coordinate logistics for Thompson and Muns Creek project and discussed/strategized for potential future project work
 - Met with Kelly Crispin to discuss support for upcoming Bring Back the Natives Grant and WWRI Grant that PRC is applying for
 - Met with the Bob and the Executive Committee to discuss HRA Benefits and review Bob's annual evaluation
 - Worked with Amy Pinson-Dumm to review two potential grants
 - Worked with Terry and Casey Baldwin to prepare and submit a WWRI grant for Upper South Umpqua River Spring Chinook Restoration Project
- Terry Burleson, Planner:
 - Worked with the rest of the staff on the Strategic Plan document.
 - Wrote and revised various sections of the OWEB council support grant
 - Helped Eric prepare for the December WC meeting presentation about the 2010 year of accomplishments for restoration work.
 - Met with a landowner on Tenmile Creek to look at possible instream restoration and fish passage projects.
 - Made a cannonball run to Missouri to spend time with my family at Christmas.
 - Helped Sandy with the 319 DEQ grant for water quality monitoring and riparian restoration.

- Met with BLM staff to discuss 2011 project work in Muns and Thompson Creeks. Also discussed future work on BLM and private lands in the South Umpqua.
- Worked with Amy Pinson-Dumm on revising and editing the council support grant.
- Met with Eric and Casey Baldwin, USFS, to edit and submit a grant for instream work in the Upper South Umpqua River for Ecotrust's Whole Watershed Restoration Initiative.
- Met with Ann Kercher to continue winter riparian restoration work on two properties.
- Sandy Lyon, Monitoring Coordinator:
 - Completed and delivered 319 Grant Application to Eugene
 - Did two Cow Creek Runs with Heather
 - Attended Policy/Procedures Committee meeting
 - Submitted OWEB Brownie Creek project monitoring report
 - Helped with writing Council Support Grant
 - Heather and M. A. Hansen continued weekly water quality monitoring runs
- Matt Ruwaldt, Wetland Project Manager:
 - West Fork Smith River coordination and layout for 2011 field work
 - Worked on Watershed Council Support Grant
 - Coordinated with Eric on 2011 Field Season tasks
- Kris Lyon, Technical and Monitoring Associate
 - Nearing completion of Fish Tales newsletter
 - Newsletter will be sent electronically to your emails and posted on our website
 - Newsletters will also be printed for distribution around the community. They will be available at the Council Meeting if you would like to pick some up to place in your community.
- Brian Swift, Smith River Watershed Council Coordinator:
 - Worked on Watershed Council Support Grant
- Nancy Geyer, Education and Outreach Program Manager:
 - Attended the December board meeting.
 - Contacted UCC about the February 10th Festival and Events Management workshop.
 - Wrote and submitted Education, Events, and Outreach's portions of the Council Support grant.
 - Coordinated with a FILP representative to secure the salmon moulds and the rights to their use.
 - Met with Ross Greedy and Thomas McGregor.
- Ross Greedy, AmeriCorps Participant:
 - The month of December was dedicated to planning and executing the Native Plant Volunteer Planting Day at Deer Creek Park in town. I worked with Thomas and his Watersheds class to plan out the activity and then organize the plants and equipment for the day to take place. All in all I thought it went really well, there are a few things that I learned for future activities of a similar nature. During the planting day we also identified some potential opportunities to work with the City on future volunteer days as we transition into the spring and summer months. I look forward to seeing where these opportunities may lead.
 - Following the planting day we debriefed and tied up loose ends from the activity then I was off to visit my family for the holiday season.
 - In addition to the planting day some of the other projects I have also been working on are: planning the bird observation deck for deer creek, working on the fish toss game plans, and working to develop a water quality monitoring project for phoenix students to conduct.
- Ann Kercher, Culvert Inventory Specialist
 - Completed Himalayan blackberry removal for Norton/ Williams Cr. riparian restoration project; met with Terry and Ross to discuss Phoenix planting crew work day later this month.
 - Met with contractor, Kevin Saylor, and landowner, Dave Richtner, to discuss best approach for streambank stabilization at Clarks Branch restoration project; will proceed with tree revetment and willow planting.
 - Continue to manage incoming Smith River culvert data that is being collected by Heather and Kasi, weather permitting.
Prepared UBFAT update presentation for upcoming board meeting.

- Amy Pinson-Dumm, Grant Writer:
 - Called Alexandra Phillips, the bicycle and water recreation coordinator with the Oregon Parks and Recreation Dept. (OPRD), and talked with her about water trails and the OPRD Recreation Trails Program (RTP) Grant and other grants/funding sources useful for water trail projects.
 - Attended staff meeting at PUR office.
 - Worked through questions in RTP grant application for water trail and sent rough draft to Brian and Bob.
 - Looked for sources through internet research that will fund water trail planning.
 - Researched info on previous OWEB Council Support grants in the OGMS website.
 - Worked on one short, general section of the EPA 319 grant application and sent info to Sandy.
 - Reviewed final EPA 319 grant application for Sandy.
 - Worked on Council Support grant with Eric at the PUR office.
 - Summarized 5 Star Wetland and Stream Restoration Grant and Community Capacity and Land Stewardship Grant RFPs at Eric's request.
 - Met with Terry at PUR office and we reviewed our draft Council Support grant application.
 - Started working on narrative for the Community Capacity & Land Stewardship Program application at Eric's request.
- Additional comments from staff at this council meeting:
 - Eric delivered the PUR council support application to the OWEB office in Salem
 - Terry took photos of the Dean Creek wetland restoration log project during high flows on a recent trip to the coast
 - Sandy noted that the PUR newsletter "Fish Tales" has been distributed by email to the membership. There are hard copies available for distribution around the county.
 - Matt will look at recent wetland restoration projects on Thursday as it is supposed to be an unusually high tide coupled with high river flows
 - Bob described the "ED Guide" to the membership. It will act as the succession plan for the executive director.
 - Dan Jenkins noted that the log and boulder structures in Fate and Days Creeks are holding up well in the high water. There are coho spawning above the open dam structure on the Lyon's property in Fate Creek. He also gave kudos to the PUR staff and partners for the Charlotte and Luder Creeks tree and log placement project. "This is the best helicopter log project I have ever seen", Dan said.
 - Nancy told the members that she needed birthdates from those planning to attend the *events planning* workshop at UCC on February 11th. The workshop runs from 8:00-4:00.

UNFINISHED BUSINESS:

- Bob Kinyon noted that Stan Vejtasa had completed the minutes of the policy/procedures committee discussion of "conflict of interest" and "consensus minus one" and that they had been distributed via email to the membership.

NEW BUSINESS:

- Terry Burleson requested the Board approve a \$100 check to Project Leadership for development of an outdoor activity/learning area at the Douglas County museum in Roseburg. M.A. Hansen made a motion to approve the expenditure and David Parker seconded the motion. There was no objection. Diane Phillips added that the Native Plant Society has a "native plant garden" outside the museum.
- Bob Kinyon sought approval from the Board to purchase two tables (20 seats) at the February 4th Umpqua Fisheries Enhancement Derby dinner and auction. Paul Heberling made a motion to approve the expenditure of \$700 which was seconded by Dave Archambault. There was no objection.

PRESENTATION(S):

- Eric Riley and Ann Kercher: UBFAT culvert survey update
 - This culvert survey project was begun in 2002
 - Eric took over management of the survey project in 2003 while working at the Douglas SWCD
 - To date the various crews have surveyed 24 fifth-field watersheds
 - The two Smith River fifth-field watersheds are the last two needing a complete survey
 - There may be more to do in the Glendale area with the Medford BLM. Mike Crawford will try to gather information for a future survey there.
 - 2,374 culverts have been scored through the UBFAT matrix
 - 646 are partial barriers
 - 911 are total barriers
 - 66% of crossings impede some form of salmon passage
 - The finish date of the project is spring 2011

- Denise Dammann: Umpqua Reference Temperature Study update – 2010
 - Denise showed slides of air and water temperature trends at 5 sites that are studied each summer. This allows calibration of temperatures at other similar sites in the Umpqua Basin.
 - She also announced that the Jefferson Fish Society was having a meeting on February 10th. Ralph Lampman will be presenting findings from his lamprey study at Winchester Dam. Rich Grost will also discuss fish photography.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley – Eric scheduled a TAC meeting for January 27th at 10:00 a.m. at the ODFW conference room. The focus of this meeting is to develop direction of the TAC for the next couple years.
- Finance Committee: Tracy Pope - None
- Nominations Committee: Alan Bunce – None
- Education Committee: Nancy Geyer
 - Nancy, Eric and Bob picked up the salmon sculpture moulds from the FILP program. They are stored in the PUR office basement.
 - Nancy hopes to work with middle school students on a contest to identify and write about all 8 salmon sculptures that have been placed around the Umpqua Valley. The prize will be a \$25 gift card from Coastal Farm Supply.
 - Ross will finish the *fish pass game* soon.
 - The next Education/Outreach committee meeting will be at the PUR office on January 31st from 9:30-11:00.

ITEMS FOR NEXT MEETING AGENDA:

- The February meeting will feature Denise Baker-Kercher, EPA cleanup manager for the Formosa Mine Superfund Site, who will present an update on cleanup efforts.

UPCOMING MEETING ANNOUNCEMENTS:

- Stanley reminded the membership that the 2011 Beaver Conference will be held at the Seven Feathers Convention Center from February 2nd-4th. Folks can register at www.surcp.org/beavers.
- Paul Heberling announced that OSU Extension is sponsoring a “weed day” at the D.C. Fairgrounds from 8:00-5:00 on February 2nd. There is a \$5.00 registration fee.

NEXT MEETING: Tuesday, February 15th at 9:00 a.m. at the ODFW conference room, 4192 N. Umpqua Highway.

ADJOURN The Board meeting was adjourned at 11:18 a.m.

/S/ Bob Kinyon
PUR Secretary