

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date May 18, 2010

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg OR

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were forty people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen	X	
Stanley Petrowski (President)	X		Vacant		
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Bill Rice	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Jim Yingst		X	¹ Frankenstein ² Brochu		X
David Parker	X		Claude Sterling		X
Cindy Haws	X		Craig Burns	X	
Ken Ferguson		X	Stan Vejtasa	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash	X		Vacant		
Vacant			Rich Grost	X	

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed	X	

Tribes	Present	Absent	Alternate	Present	Absent
Steve Rondeau	X		John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Harold Ettelt	Eric Riley	Terry Bureson	Sandy Lyon	Debbie Thornton
Brian Swift	Matt Ruwaldt	Michael Brown	Scott Lightcap	Nancy Geyer
Jeff Young	Jeff McEnroe	Dan Van Slyke	Thomas McGregor	Diane Phillips
Bill Haggard	Lois Houston	Leonard Houston	Bob Kinyon	

APPROVAL OF MINUTES: The minutes and staff report from the April 20, 2010 watershed council meeting were approved via consensus with a motion from David Parker and a second from Mark Kincaid.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Larry Cooper is the new Regional Manager for ODFW, replacing Steve Denney who retired recently. Larry has 27 years with the agency.
- Richard Chasm asked if it would be appropriate to invite political candidates to the July annual meeting, not for a political stump speech, but to learn what PUR is and what we do. There was unanimous support for inviting them all.
- David Parker announced that the Alder Creek Children's Forest (ACCF) was awarded a \$10K grant from the Oregon Community Foundation to hire two crews to work on the forest for two weeks.

PRESIDENT'S REPORT: Stanley Petrowski

- Stan welcomed Eric Riley back from his deployment to Iraq with the Oregon National Guard. Stan and several other PUR members attended the decommissioning service at the Lane County fairgrounds in April. Eric will work in a newly created position, restoration coordinator, and will supervise the PUR planners.
- Members of SURCP continue to discuss whether being a subcommittee under PUR would be in the best interest for restoration in the Upper South Umpqua area.
- Stanley has been seated on the Rouge/Umpqua RAC.

TREASURER'S REPORT: Tracy Pope:

- Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	82,628.27	103,923.40
Outstanding Bills	3,785.64	234.99
Cash on Hand	78,842.63	103,688.41
Unrestricted Funds	157,097.38	157,797.34
Funds Requested	171,798.23	105,870.93

STAFF REPORT:

- Bob Kinyon, Coordinator:
 - Helped Terry and others develop a *Pacific Coastal Salmon Recovery – Elk Creek Restoration* grant application in partnership with the Tribe. Assisted with OWEB, Derby and RAC applications as well
 - Viewed three conference rooms, owned by the Mercy Medical Center and located on the second floor above Office Depot. These are free to organizations – schedules permitting. Staff continues to look for other meeting locations for committee meetings which sometimes fills the PUR office to overflowing
 - Signed application to UCAN to jointly hire an AmeriCorps member with Phoenix School
 - Drove OWEB applications to the agency office in Salem
 - Reviewed Brian Swift's March work time with Leo Naapi of the SRWC
 - Attended April 20 WC meeting at ODFW
 - Attended RCC Meeting at Roseburg BLM. The RCC group manages the settlement agreement funds for the North Umpqua
 - Spoke to Kelly Crispin, University of Montana grad student, about working for PUR this summer on the S. Umpqua
 - Responded to a professor from the University of Washington regarding citing our assessments and action plan for a presentation he is making in Spain this month
 - Helped with spring cleaning at the PUR office
 - Attended RockEd groundbreaking ceremony at the Rock Creek fish hatchery
 - Went to the Bandon Community Center to participate in an OWRD workshop on *Integrated Water Resources Strategy*
 - Visited with Bill Rice regarding the need for more detail in a PUR application to the Rogue/Umpqua RAC

- Discussed a potential culvert replacement project with landowner Larry Williams on Dawson Road, off Deer Creek
 - Follow-up call from Wilma Llewellyn regarding the Hwy 38/138 scenic bypass. Agreed to help the group work on grant proposals
 - Have volunteered to facilitate a recurring (every five years) FERC emergency exercise for a scenario regarding a breach of the Galesville Dam. Met with exercise planners, including Tom Manton and Nathan Reed. I was invited to view the SCADA computer system which remotely monitors activities at the dam in Tom's office at the courthouse. The exercise will occur in October
 - Working with Al Johnson of the Forest Service to hire a PUR seasonal employee to speak to the boating public at Diamond Lake about invasive aquatic species, and to help operate the steam cleaner for boat washing
 - Don Porior, the PUR engineer, has delivered numerous packets of specifications and drawings to PUR for this summer's instream fish passage projects
 - Spent one day moving staff within the office to new locations. Worked with an electrician to install more receptacles and an overhead light and with George Day to switch phones around. This was done to accommodate Eric having an office, versus a cubicle in the conference room
 - Conference call from Ruth at INR to Jake Winn, Sandy and Bob at the PUR office to show upgrades to the Umpqua Explorer. Migration of the Explorer to new software will occur in a couple weeks
 - Working with Ecotrust on revisions to several approved grants
 - Generated a job announcement for a PUR grant writer. Ran a one-week classified job advertisement in the *News-Review*. Have had several well-qualified individuals inquire about the position. Will tentatively fill the position on Monday, May 17th
 - Attended education committee meeting at the Faith Lutheran Church with Nancy, Stan P, Darin, Richard C. and Dave Loomis
 - Eric Riley stopped in on the 4th for a visit. He will start work again on Monday the 17th of May
 - Worked with Tim Walters on an extension and budget revision for the Rock Creek Hatchery Fishway. The low bid was \$1MM over the engineers' estimate
 - Worked with Debbie to generate an agreement with Coos Bay BLM through Grants.gov
 - Dropped off five Derby applications at DTO, totaling \$14.5K
 - Signed an \$800 grant with the Network of Oregon Watershed Councils who will help fund our WC tour in August.
 - Reapplied to sit on the Coos Bay BLM RAC
 - Hired Jennifer Beagle as a part-time contract grant writer from among 12 candidates. She starts May 25th.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll & payroll reports
 - Terry Burleson, Planner:
 - Worked with Nancy Geyer to print and mount large poster-sized images of restoration work for PUR's Earth Day and Energy Fair booth. I'm not sure if I can let go of the 3'x4' poster of the excavator dropping a rock.
 - Continued to track PUR's involvement in the "Salmon Art" project being run by the Ford Leadership Institute.
 - Worked with Steven Rondeau (Cow Creek Tribe), Casey Baldwin (USFS), and Stan Pertrowski to write, assemble and complete a four million dollar grant application to NOAA for restoration work in Elk Creek, near Drew. I negotiated Grants.gov for the first time and lived to tell the tale.
 - Worked with Dan Jenkins, Jeff McEnroe, and Brian Swift to coordinate field verification of some earlier scoping work done in Upper Smith River to prioritize instream restoration. I used this information to put a grant together for the Roseburg BLM RAC.
 - Saw an article online about nuisance beavers in Newburg, Oregon. Neighbors were split in opinion on what was an appropriate way to control the animals. I emailed Joe Sheahan, ODFW, in Salem some information I got at the beaver conference about non-lethal control.
 - Helped organize the May 25th OWEB review team site visit for Mark Grenbemer and other team members.
 - Continued to work with Don Porior, our engineer, on organizing the specifications of the many culvert replacement projects we will be running this summer.
 - Helped write and edit Derby grants.
 - Worked on Small Grant Team reorganization.
 - Worked to coordinate grant writing for Roseburg BLM RAC grants.
 - Worked with Bob to conceptualize the grant writer position and also to meet and interview prospective candidates.
 - Continued to field questions from interested contractors about this summer's work load.
 - Trying to get organized for Eric's return, contracting, field work, new project development, upcoming grant writing, and the summer instream work season.

- Sandy Lyon, Monitoring Coordinator:
 - Monitored Elk Creek, Myrtle Creek, and South Umpqua
 - Worked on data
 - Worked with Debbie doing a general office cleanup and cupboard reorganization
 - Spent two days moving and getting settled into new office with Debbie
 - Participated in online viewing of the new Umpqua Explorer website
 - Met with Jay Walters to discuss beginning of Tribal Monitoring of Cow Creek and the QAPP development
 - Spent day with Denise Dammann calibrating temperature data loggers for this summer's deployment
 - M.A. and I will be attending a 2 day macro invertebrate training at the Eugene BLM/Willamette office in Springfield, Oregon

- Matt Ruwaldt, Wetland Project Manager:
 - Visited Dean Creek Wetlands site with Brian and tagged tree planting sites.
 - Picked up additional spruce seedlings from Mark Wall, RFP, and planted them on the Dean Creek Wetlands site with Mark Villers.
 - Brought the outboard motor to Y-Marina in Coos Bay to have it tuned up. We will be storing the motor and boat at the Smith River Grange, where both PUR and SRWC will be able to use it.
 - Helped the other staff switch offices in preparation for Eric's arrival.
 - Attended the SRWC council and Umpqua SWCD board meetings.
 - Attended the Smith River Grange pancake breakfast (volunteer).
 - Conducted Effectiveness Monitoring at Dean Creek Wetlands and reported the results to OWEB.
 - Lots of grant writing.

- Brian Swift, Smith River Watershed Council Coordinator:
 - Attended 4th and final month of scheduled Ford Family Foundation Leadership Training for Coastal Douglas County. The cohort will move forward this spring and summer to install decorative benches and trash cans in Reedsport, Gardiner, Winchester Bay and Lakeside. Met loads of interesting and motivated people in the community and will gladly attend any additional training offered by The Ford Family Foundation.
 - Attended Umpqua SWCD's monthly board meeting.
 - Went to my first Water Talk luncheon and listened to presentation by Phoenix School on the control of invasive species they have been doing here in Roseburg. Will continue to attend this function as it is a great networking opportunity.
 - Attended Smith River Grange meeting to reinstate the annual "Smith River Country Fair". This event has been cancelled the past three years, but due to cash donations and secured volunteer time by both PUR and Smith River WC the grange has decided to once again hold the fair on August 22nd. Highlights of the fair include old-timey music, pit cooked BBQ beef, greased-pig scramble, egg toss, three-legged race, etc.
 - Been doing field reconnaissance in Smith River and have identified several problem culverts. Would like to start developing culvert and instream projects in Spencer Creek and North Fork Smith.
 - Joined with Gardiner-Reedsport STEP program and 4th graders from Reedsport school district in fin-clipping juvenile Chinook salmon that will be released later this year in the bay.
 - Have been spending lots of my personal time in and around Smith River striper fishing, camping and hiking. Making lots of new friends and restoring old ones. This on the ground time will surely pay huge dividends in future project development.
 - Helped Matt with Dean Creek LWD tagging.
 - Designed 12 instream structures in Beaver Creek, Upper Smith with Dan Jenkins, Martin Dailey, Jeff McEnroe and Keith Karoglanian.
 - Helped move office furniture.
 - Got tour of local ranch operation and noted their need for culverts to reduce sediment for cattle crossings. They would be willing to pursue OWEB small grant.
 - Local resident showed me the remnants of a splash-dam in lower Spencer Creek.
 - Spent three days with Dan Jenkins and SRWC director Ben Herr in Upper Smith River and identified eight miles of stream in which to apply to Roseburg RAC for funding.
 - Met with Southside Smith River resident who wants to replace a culvert as well as remove blackberries and plant native shrubs. Would be a good candidate for an OWEB small grant.
 - Took pictures and celebrated at Smith River Store with local bear hunter on her first bear kill.
 - Beginning to look into the creation of a "water trails system" for the Reedsport area. Lots of local interest seems to exist and the need for additional infrastructure to make boating more is present.

- Kris Lyon, Technical and Monitoring Associate
 - Finished finals and after taking a Wilderness First Responder Course for a week will be back and ready to start working on the next newsletter – let him know your ideas for this issue!
- Nancy Geyer, Education and Outreach Program Manager
 - Designed and completed a display for Earth Day and hosted the display at the fair.
 - Wrote an article about the Dean Creek wetland restoration project for the Douglas Timber Operators and sent the same article to D.D. Bixby at the News-Review to be considered for publication.
 - Met with the E/O committee.
 - Wrote a Derby grant for education and outreach materials and supplies.
 - Attended the Ford Institute Leadership Program's Community Salmon Sculpture open house on PUR's behalf.

NEW BUSINESS:

- Darin McMichael – Brought up a concern that PUR had been associated with a signature on a letter from the conservation community to state and federal politicians regarding the Douglas County Forest Council. A discussion ensued regarding the decision space for a PUR President to sign a document that is potentially controversial. It has been standing policy that the President would obtain consensus from the PUR board, prior to signing such a document. Additional details can be obtained from Stanley or Darin.

Bob Kinyon was advised to contact the Douglas Timber Operators (DTO) to advise them about the discussion at the council meeting regarding this issue. The timber representatives on the PUR Board of Directors volunteered to follow up with DTO as well.

- Rich Grost, Oregon chapter president of the American Fisheries Society (AFS), presented the AFS Riparian Challenge award to PUR (Terry Burleson), ODFW (Laura Jackson), Seneca Jones Timber Company (Dave Archambault), Roseburg Resources Company (Dave Russel) and Roseburg District BLM (Jeff McEnroe). This award was initially presented to Jeff at an AFS meeting in Salt Lake City. It represents the best of 9 applications to the Western Division of AFS and honors the above organizations for their collaborative restoration work in the Wolf Creek drainage in 2009. The Roseburg District BLM also won this award in 2002. The selection panel looked favorably on this project in part because of the impressive amount of effectiveness monitoring associated with the project. Sandy Lyon is to be commended for the large part she played for PUR in this monitoring effort.

UNFINISHED BUSINESS: None**PRESENTATION(S):** Leonard Houston, Beaver Advocacy Committee (BAC)

In Stanley's introduction, he commented on the success of the "State of the Beaver" conference held last February in Canyonville. There were 150 people in attendance, with folks showing up from 12 western states, two eastern states and one individual from Norway.

Leonard presented a slide show that identified the trapping and tagging of 15 beavers, their release into streams in the Tiller area, predation, habitat requirements, damming activities and benefits to the fishery. There were 12 adults and 3 kits released into 5 streams. The beavers colonized four of the five streams. Future work includes translocation of 27 beavers into the Upper Umpqua streams.

The August 17th Partnership tour will be a trip to the Tiller/Elk Creek area, hosted by BAC, SURCP and the USFS to view beaver activity and instream restoration projects. PUR received a grant for \$950 from the Network of Oregon Watershed Councils to help offset tour costs.

COMMITTEE REPORTS:

- Technical Advisory (TAC) Committee: Terry Burleson – no report
- Finance Committee: Tracy Pope – The committee will review staff health care allowances at the end of July.
- Nominations Committee: Alan Bunce – Now that the bylaws allow more flexibility in the "other" category on the Board of Directors, he has some potential candidates for vacant positions.
- Events Committee: Richard Chasm
 - A poster for the River Clean Up campaign will be available soon. He has been getting sponsors for the event lined up.

- Education Committee: Nancy Geyer
 - Nancy asked the board for \$7,000 in backup funding for the Master Watershed Stewardship training. David Parker made a motion that was seconded by Mark Kincaid that this funding was to be used only as a last resort if other existing or future grant funding could not be procured. The funding would be drawn from the prudent reserve. The motion passed via consensus.
 - She discussed the salmon sculpture project being worked on by FILP, a Leadership Institute Program of the Ford Family Foundation. Rather than PUR purchase one of the salmon sculptures, she recommended the board approve funding plaques with "fish facts" that would be attached to each of the eight sculptures. She will follow up with the project organizers to see if this is acceptable. The Board will consider funding this effort at the next council meeting, depending on costs for plaques that Nancy will provide.
 - Nancy has been invited to the Fullerton IV School to present facts on watersheds, fish and clean water to Debbie Russel's third grade class. Nancy will circulate a lesson plan for members to evaluate.

ITEMS FOR NEXT MEETING AGENDA: There was interest in hearing about native plants in riparian areas. Bob Kinyon will make contacts with botanists and others to work on lining up a presentation.

UPCOMING MEETING ANNOUNCEMENTS:

- Harold Ettelt announced that there will be a free kid's fishing day at Eel Lake, north of Reedsport, on June 12th. Kids will fish; learn to make lures, tie knots and other fun things.
- Bob Kinyon announced that a seasonal will be hired through Cardinal Services to inspect boats at Diamond Lake on weekends through the summer, looking for hitchhiking invasive aquatic species. This person will operate a high pressure washed to clean off boats launching and being retrieved from the lake.

NEXT MEETING: ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg: June 15th at 9:00 a.m.

EXECUTIVE SESSION: At 11:15, the membership was asked to leave the room so the Board could convene an executive session to discuss staff personnel matters.

The Board discussed the opportunity for Eric Riley to assume the Executive Director position when Bob Kinyon retires on June 3, 2011. After much discussion, a subcommittee was formed to discuss whether a policy was needed and whether there were any hurdles to making this transition in leadership of the council. The primary concern was that the integrity of the office be maintained. The members are Stanley Petrowski, Stan Vejtasa, Mark Kincaid, Darin McMichael, Tracy Pope and Blair Nash. Stanley will ask Bob to provide a job description, selection criteria and any other succession documents that might be helpful to the subcommittee.

ADJOURN The meeting was adjourned at 12:15 p.m.

/S/ Bob Kinyon
PUR Secretary

/S/ Stanley Petrowski
PUR President