

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

PUR ANNUAL MEETING

Date July 20, 2010

Place Big K Guest Ranch, Elkton OR

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 1:20 p.m.

INTRODUCTION AND ROLL CALL:

There were sixty-five people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski (President)	X		Vacant		
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling	X		Bill Rice	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Jim Yingst		X	¹ Frankenstein ² Brochu		X
David Parker		X	Claude Sterling	X	
Cindy Haws	X		Craig Burns		X
Ken Ferguson	X		Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)		X	Richard Chasm	X	
Blair Nash		X	Vacant		
Rich Grost	X		Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Steve Rondeau		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green	X	

OTHERS PRESENT:

Judy Kinyon
Scott Lightcap

Dan Jenkins
Mark Villers

Eric Riley
Joy Archuleta

Terry Burleson
Harry Green

Jake Winn
Amy Pinson Dumm

Nancy Geyer	Matt Ruwaldt	David Waltz	Leo Naapi	Brian Swift
Joe Moll	Paul Utz	Lory Utz	Lisa Winn	Sandy Lyon
JR Herbst	Laura Brophy	Debbie Thornton	Ann Kercher	Elise Lau
Sally McKain	Jim Long	Jerry Solley	Mike Brown	Rhonda Black
Laura Smith	Harold Ettelt	Diane Phillips	Bonnie Way	Robin Way
Lois Houston	Leonard Houston	Dan Van Slyke	Kathy Love	Russel Bassett
Amanda Bell	Glenn Harkleroad	Tim Walters	Lonna Walters	Sarah Davis
Tom Williams	Trixy Moser	Bob Kinyon		

APPROVAL OF MINUTES: The minutes and staff report from the June 15, 2010 watershed council meeting were approved via consensus with a motion from Mark Kincaid and a second from Mike Flewelling.

GENERAL DISCUSSION AND PUBLIC INPUT: None

PRESIDENT'S REPORT: Stanley Petrowski

- Attended an Oregon Beaver Board Focus meeting. The State is investigating incentives for landowners to utilize beavers to improve coho habitat.
- Stan attended the Rogue/Umpqua RAC meeting where the committee recommended over one million dollars to public and private grant applicants. It appears that the fish habitat restoration type applications fell to a lower priority this round. The Oregon legislative delegation is attempting to get the Secure Rural School Funding Act extended indefinitely.

TREASURER'S REPORT: Tracy Pope:

- In Tracy's absence, Debbie provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	101,952.29	61,519.64
Outstanding Bills	715.46	22,241.77
Cash on Hand	101,236.83	39,277.87
Unrestricted Funds	158,670.55	150,862.81
Funds Requested	71,824.00	485,411.24

STAFF REPORT:

- Bob Kinyon, Coordinator:
 - Arranged through Jeff Dose of the Umpqua National Forest for the FS to pay for lunches on the PUR project tour to the Tiller Area on August 17th
 - Agreed to assume the fiscal administrator role for a Rogue/Umpqua RAC 2009 beaver translocation project awarded to SURCP
 - Wrote and edited articles for the PUR newsletter *Fish Tales*
 - Did road recon to find alternative route from Azalea to Poole Creek near Milo for a culvert project
 - Worked with Tim Walters at ODFW to arrange grant funding transfer to an escrow account for the Rock Creek Fishway project. Sought grant extensions from OWEB and the National Fish and Wildlife Foundation
 - With Sandy and Nancy, made project presentations at the Roseburg BLM RAC
 - Reviewed Brian Swift's timesheet and mileage log with SRWC treasurer Leo Naapi
 - Held a staff meeting on Wednesday, June 23rd
 - Sara Davis, UCAN AmeriCorps program manager, stopped in for a visit. She stayed for a meeting between Nancy, Ron Breyne, Tom McGregor and myself to discuss the shared (Phoenix Charter School and PUR) AmeriCorps volunteer's duties.
 - Had two conference calls with Nancy and Megan Kleidecker (OSU Extension – Corvallis) to discuss the budget for the Master Watershed Steward training to be held February and March 2011.
 - Attended a "plan-in-hand" engineering meeting on two Forest Service culvert replacement projects on the North Umpqua. Umpqua National Forest staff discussed construction issues at the Deep Creek and Mowich Creek crossings. Don Porior designed and surveyed the sites with funding from the FS through PUR
 - Toured the Galesville Dam power house with Nathan Reed
 - Discussed culvert replacement bids with Eric and Terry. All construction contracts for fish passage projects were awarded to Dave Sigfridson, who was low bid.
 - Chaired the Coos Bay BLM RAC meeting on July 6th. The committee recommended \$3.5 million in funding for Douglas, Coos and Curry counties. This was due to a three-year delay in getting the committee seated.

- Worked on grant extensions, revisions and signature for OWEB, Ecotrust and Rogue/Umpqua FS RAC.
- Attended a planning meeting for a FERC disaster scenario at the courthouse
- Worked with the Beaver Advocacy Committee on planning the August 17th PUR tour in the Tiller Area on August 17th
- Withdrew my name for consideration to sit on the Coos Bay BLM RAC next year due to pending retirement
- Conference call with Don Porior and Eric regarding locally-constructed concrete decks for railcar bridges. Toured the concrete pour at Dave Sigfridson's rock pit off Roberts Mountain Road.
- Worked with Walt Barton of the Douglas SWCD and Eric to transfer most portions of the UBFAT culvert survey to PUR to finish. Eric signed an MOU with Walt to facilitate funding transfer. Eric will hire Ann Kercher under a Personal Services Contract to manage the program. Heidi Kincaid will be hired to manipulate the computer model. One or more seasonal employees will be hired to survey culverts in Smith River and resurvey culverts that have been replaced since UBFAT was implemented.
- Discussed smolt trapping with Holly Truemper of ODFW. PUR has been hiring seasonals to work under Holly for several years. The agency has completed a targeted 17 years of trapping in Brush Creek and Big Tom Folley Creek. Future PUR/ODFW OWEB grants will concentrate on salmon spawning surveys.
- Defended two grant proposals that PUR will administer before the Rogue/Umpqua RAC at the UNF Headquarters on July 13th. Both the Elk Creek Restoration (Stan Petrowski) project and the Lemolo Lake Tui Chub Control (Scott Lamb) project were recommended for partial funding at \$50K each.
- Along with PUR staff, got an update from EPA personnel working on the Formosa Mine clean up. EPA staff is continuing water quality and ore sampling this year. We discussed how PUR could assist with water quality and aquatic effectiveness monitoring. The EPA TAG grant, which was awarded to PUR for \$50K two years ago, is being re-instated. We will be working with Judy Smith of the Portland EPA office to implement the grant.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll & payroll reports
 - Worked on forms for Rogue/Umpqua RAC
 - Worked with Ecotrust on some agreements
 - Paid bills
 - Went horse camping with friends
 - Worked on extensions for grants that would have expired soon
- Eric Riley, Restoration Coordinator:
 - 11-20 JUNE took family vacation to Scottsdale, AZ and then to Disneyland.
 - Worked with Terry and Don to prepare for and host a project site tour for six culvert replacement projects. PUR hosted three contractors on a tour to four project sites throughout Douglas County.
 - 25 JUNE awarded 5 contracts to Sigfridson Construction, Inc.
 - Worked with Terry to get culverts and bridges ordered for this summer's installation. Coordinated with Don Porior to get updated project designs for Morgan Creek and Poole Creek.
 - 28 JUNE went to Harvey Creek to monitor first year results at Log Structure Sites and Tree Revetments. All structure sites are in good order and being used by juvenile Coho. Tree revetments are collecting sediments and all will plantings are taking good. Noticed increased beaver activity in and around several log structures.
 - 1 JULY awarded the 6th culvert replacement project to Sigfridson Construction, Inc. Also met with Dave Sigfridson and Don Porior to discuss summer work plans for culvert installations.
 - 6 JULY worked with Dan Jenkins and Jim Muck of ODFW to complete project design at Fate/Days Creek project site.
 - Prepared contracts for the 6 culvert replacement projects: Jackson Creek, Mill Creek, Kennedy Ranch, Poole Creek, Morgan Creek and Little Wolf Creek. Work to begin 16 JULY.
 - Prepared an MOU with Douglas Soil and Water Conservation District to continue work on the UBFAT Project. PUR is going to take on the working lead on the UBFAT effort and plans to hire Ann Kercher to assist with data management and culvert inventory work.
 - 9 JULY met with Bob and Ann Kercher to discuss contract and work plan for Ann on the UBFAT Project.
 - 13 JULY sat in on meeting with EPA regarding the status of the Formosa Mine Super Fund Site project work.
 - 14 JULY met with Coos BLM, Siuslaw NF, Roseburg Resources Co., ODFW, Brian Swift, Matt Ruwalt and Ben Herr to coordinate work efforts for the West Fork Smith River. We are planning on placing some logs in Beaver Creek and one other this summer. Some final design work needs to be completed and another meeting will be convened in the near future to finalize monitoring protocol and responsibilities.
- Terry Burselson, Planner:
 - Enjoyed a trip to Missouri to visit friends and family.
 - Worked on OWEB-required paperwork for project agreements.

- Worked with Eric to coordinate a tour of PUR's culvert replacement sites on private lands for prospective bidders.
 - Met with landowners on Poole and Morgan Creek to discuss changes in the project due to the power lines over each of the sites.
 - Walked through Fate, Days, and Morgan Creeks with ODFW Biologists Dan Jenkins and Jim Muck to finalize project designs and the number of logs and boulders needed for each project.
 - Worked with Amy Pinson-Dumm to write an OWEB Small Grant for fish passage.
 - Submitted three Small Grants to the team for review: Rock Creek Fish Passage, Haines Creek Fish Passage, and Melton Creek Fish Passage.
 - Met with Dave Sigfridson to look at railcars and at forms prepared for concrete slabs.
 - Inspected the forms, steel, and concrete pour for 28 pre-fabricated panels that will be used to deck two railcar bridges.
- Sandy Lyon, Monitoring Coordinator:
 - Did two monitoring runs of the Lower/Middle Cow Creek watershed
 - Placed temperature loggers at all sites in Little Wolf Creek
 - Started 2010 cross-sections of sites in Little Wolf Creek for comparison to previous years pre and post structure placements
 - Started temperature logger field audits in Little Wolf Creek
 - Did "Coast" monitoring run with M. A. Hansen of sites from the mouth of the Calapooya to Winchester Bay
 - Did Elk Creek/Tiller monitoring run with Jean Blair who was back in town for a few weeks
 - Did Myrtle Creek monitoring run with M. A. Hansen
 - Placed temperature data loggers at sites in Myrtle Creek
 - Did South Umpqua monitoring run with Kris Lyon
 - Placed temperature data loggers at sites in South Umpqua run
 - Attended Wolf Creek monitoring planning meeting at BLM
 - Attended Formosa Mine update meeting
 - Started summer temperature study of gravel augmented boulder structure sites in Wolf Creek with Kris Lyon and Denise Dammann
 - Performed data entry of field data
 - Matt Ruwaldt, Wetland Project Manager:
 - Removed flagging and inspected structures on the Dean Creek Wetlands site
 - Attended the USWCD board meeting
 - Attended the Butterflies and Blooms festival in Elkton, and toured three area farms
 - Wrote two articles for the newsletter
 - Canoeed and inspected a potential project on Lower Scholfield Creek
 - Got the inflatable raft set up and ready to use for us or our partners
 - Attended the Smith River board meeting
 - Attended the contractor show of four projects with Terry and Eric
 - Inspected the Harvey Creek project with USFS, ODFW, ODF, and Eric
 - Attended the Smith River Grange meeting. We are planning the Smith River Country Fair for August 22nd!
 - Looked at a culvert replacement in Bandon with engineer Don Porior to determine if a similar replacement would be suitable for our area
 - Attended and offered support for our grant applications at the Coos RAC meeting
 - Met with City of Reedsport manager Scott Sommers to discuss a potential project on City property.
 - Attended a graduate student presentation on the tide gate research he has done in Coos Bay
 - Organized and attended the West Fork Smith River planning meeting #3
 - Brian Swift, Smith River Watershed Council Coordinator:
 - Attended Umpqua SWCD board meeting in Elkton.
 - Wrote a small grant to help control sediment from Deer Haven Ranch Access road on South Side Smith River.
 - Toured Hudson Slough on canoe and took note of the beautiful tidal estuary. Will be working with local landowners and Roseburg Resources to determine if there are any projects that could be developed.
 - Went to follow up meeting held in Reedsport for the Ford Family Leadership Training course.
 - Gave presentation introducing the SRWC to the Reedsport Chamber of Commerce monthly luncheon. Subsequently, I have already been approached by the local Lions and Rotary groups about giving similar presentations.
 - Toured mainstem Smith River from North Fork to Wassen Creek in the Zodiac with a local volunteer from Reedsport.
 - Split wood for Smith River Country Fair BBQ pit.

- Put up Smith River Country Fair flyers around the area.
 - Attended West Fork Smith River planning meeting.
 - Did lots of crabbing and fishing in and around the Umpqua Estuary, very thankful to be back home.
- Kris Lyon, Technical and Monitoring Associate
 - Finished and put together the *Fish Tales* newsletter.
 - Took photographs for River Cleanup Day poster
 - Worked in Wolf Creek and the South Umpqua with Sandy
 - Helped with preparation of contract bid packets
 - Assisted staff with computer programs
 - Nancy Geyer, Education and Outreach Program Manager
 - Attended an AmeriCorps supervisors' orientation; met with UCAN's Sarah Davis and Phoenix Charter School representatives about our proposed program.
 - Responded to AmeriCorps candidates and set up interviews.
 - Presented PUR's "PUR Education and Outreach Partnership Development" grant at the BLM-Roseburg RAC.
 - Worked with Debbie planning PUR's annual meeting.
 - Spoke with Bob and Megan K. (OSU-Corvallis) about the proposed 2011 MWS training.
 - Attended a two-part conference at the Ford Family Foundation.
 - Submitted watershed-related facts for the DC Fair "Recycle Jeopardy" booth.
 - Met with FILP representatives about the Salmon Sculpture Project plaques.
 - Developed a display for the River Day festival.
 - Met with the E/O and Events committees.
 - Amy Pinson Dumm, Grant Writer:
 - Started research on funding sources (EPA 319, Umpqua Fishery Enhancement Derby, Ecotrust, ESRI, Ford Family Foundation, Meyer Memorial Trust, BEF, Southern Boundary, Targeted Watershed Grants, YSI, Fish America Foundation, and Oregon Coastal Grant Program) on the internet and looked through inquiry letters, grant applications, etc. written by PUR.
 - Gathered information and started worksheets on the above prospects including their interests, application deadlines and process, contacts, recent relevant grants and PUR's history with the funder.
 - Read through documents sent by Matt on the USFWS National Coastal Grant Program and his notes from the grant workshop he attended and started worksheet including the interest of the grant provider, application deadlines, contacts, recent relevant grants.
 - Looked through information about Oregon Tourism Commission (OTC) Matching Grant Program and Tillamook Water Trail that Brian emailed. Collected information on OTC's mission, app deadlines and process, who to contact, and recent relevant grants.
 - Researched/created summary info worksheets for additional grant providers related to water trails sent to me by Brian: Oregon Parks and Recreation Department: Recreation Trails Grants; National Park Service Rivers Trails and Conservation Assistance; and Resource Assistance for Rural Environments (RARE).
 - Researched background information on water trails and routes for the Umpqua and Smith Rivers.
 - Emailed summary/comparison of potential grant providers for water trail idea and results of my internet research to Brian Swift.
 - Brian would like to pursue the National Park Service Recreation Trails and Conservation Assistance for the water trail idea. Reviewed app for this grant and replied to Brian's email with information we need to get started.
 - Planned to meet with Brian Swift at the PUR office to discuss the water trail proposal.
 - Looked through info Terry emailed about OWEB small grant program.
 - Worked on OWEB small grant app for Rock Creek culvert replacement at Terry's request.

NEW BUSINESS: None

UNFINISHED BUSINESS: Bob Kinyon was asked to summarize the content of the EPA, Formosa Mine Cleanup meeting, held at the PUR office last week (see Bob's last staff report item above). It was agreed that PUR should form a subcommittee to assist with implementing the EPA Technical Assistance Grant. Bob will set up a doodle to schedule the first meeting.

PRESENTATION(S):

- Laura Brophy, owner, GreenPoint Consulting: "*Making the coastal connection: Progress and opportunities for tidal wetland restoration in the Umpqua River estuary and beyond*". Laura showed slides and talked about the benefits

of tidal wetland estuaries in the Umpqua and other coastal rivers. This was a perfect follow-up to a project tour with Laura and PUR staff in the morning. We visited projects on Dean Creek and Scholfield Creek.

- Sarah Davis, United Communities AmeriCorps Program Director: "*Brief introduction to the AmeriCorps program*". Sarah talked about the national AmeriCorps program and then narrowed her focus to discuss the local program at UCAN. PUR will have a shared AmeriCorps participant with Phoenix Charter School this September. This person will be assisting with education and outreach.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Terry Burleson - No report
- Finance Committee: Tracy Pope – No report
- Nominations Committee: Alan Bunce – Alan has asked that a nominations committee meet to discuss procedures and policies for selecting and approving directors, now that the county commissioners are no longer involved in the process. Bob will set up a doodle next week to schedule a meeting.

The president opened the floor for nominations for the At-large director position, which is elected by the membership. Tom Manton nominated Alan Bunce to serve another one-year term. Richard Chasm seconded the nomination and Alan was elected without objection.

- Events Committee: Richard Chasm
 - The posters are done. Richard handed out samples of the River Clean Up day posters, developed by Kristen Cheisna, photographed by Kris Lyon and printed by M&M Printers in Roseburg.
- Education Committee: Nancy Geyer
 - Nancy gave an update on the salmon sculpture project hosted by the Ford Institute class of 2010. Various businesses will purchase the salmon sculptures around Douglas County. PUR has an opportunity to provide a plaque with fish information as well as the PUR name and logo for each sculpture site. Nancy asked the board to approve a funding search to pay for the plaques. Alan Bunce made a motion to secure funding and Richard Chasm seconded the motion. There was no objection. There is also an opportunity for PUR to assume possession of the sculpture molds for future fundraising use.
 - She reported that she continues to work with OSU Extension to formulate a solid, shared budget for the master watershed stewardship training in 2011.
 - There will be no PUR booth at the fair as Nancy will be on vacation.
 - Nancy gave an update on a grant making workshop sponsored by the Ford Family Foundation that she has been attending. The facilitator, Kathy Ingram, has written numerous multi-million dollar grants. Kathy emphasized the need to "think big" and to collaborate with adjoining councils to submit regional applications. Applications should also be interdisciplinary in nature to draw large amounts of funding.
 - Alan Bunce assisted Nancy with staffing the PUR booth at the River Appreciation Day last weekend at Whistler Bend Park on the North Umpqua.

ITEMS FOR NEXT MEETING AGENDA: None

UPCOMING MEETING ANNOUNCEMENTS: None

NEXT MEETING: There will not be a PUR board meeting in August. Instead, PUR will host a tour of restoration work, beavers and other, in the Upper South Umpqua, Tiller area. A bus will be available for member's transportation that will leave the Fowler Street parking lot across from the D.C. library at 8:00 a.m. on Tuesday, August 17th. The bus will stop at Ray's Market in Green and the 7 Feathers Truck Stop in Canyonville enroute. We should be back in Roseburg between 4:30 and 5:00. Leonard and Lois Houston of the Beaver Advocacy Committee will lead the tour.

ADJOURN The meeting was adjourned at 3:20 p.m.

Members retired to the balcony after the meeting to enjoy wine and hors d'oeuvres provided by the Big K Guest Ranch and local wineries.

/S/ Bob Kinyon
PUR Secretary